

# City of Newnan

## Fee Schedule



2/18/2021  
City of Newnan, GA  
Katrina Cline, Finance Director

**City of Newnan Fee Schedule**  
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Fee Schedule for the City of Newnan, Georgia  
February 18, 2021

**I. FACILITY RENTALS**

**Carnegie Library Meeting Rooms**

<u>Deposit</u>	<u>Rental Rates</u>	<u>Notes</u>
\$100 (refundable)	<u>2 Rooms (Full Day Rental)</u> Nonprofit (Coweta) - \$150/day Nonprofit (non-Coweta) - \$250/day For profit (Coweta) - \$275/day For profit (non-Coweta) - \$475/day <u>2 Rooms (1/2 Day Rental)</u> Nonprofit (Coweta) - \$100/day Nonprofit (non-Coweta) - \$150/day For profit (Coweta) - \$175/day For profit (non-Coweta) - \$275/day <u>1 Room (Full Day Rental)</u> Nonprofit (Coweta) - \$100/day Nonprofit (non-Coweta) - \$150/day For profit (Coweta) - \$175/day For profit (non-Coweta) - \$275/day <u>1 Room (1/2 Day Rental)</u> Nonprofit (Coweta) - \$75/day Nonprofit (non-Coweta) - \$100/day For profit (Coweta) - \$125/day For profit (non-Coweta) - \$175/day	Scheduled on first-come-first-serve basis

**Carnegie Meeting Room Rentals – Additional Fees**

- a. After-Hours Fee – open room (includes equipment set-up) .....\$25.00
- b. After-Hours Fee – close room (includes equipment shutdown) ...\$25.00

**Hourly Rental Fees (1-4 Hours):**

<i>Location:</i>	<i>Security Deposit:</i>	<i>Hourly Rental Fee:</i>
Parks	\$100	\$10
Howard Warner Community Center, Howard Warner Gym and Wesley Street Gym	\$100	Non Profit In County: \$10 Non Profit Out of County: \$15 For Profit In County: \$15 For Profit Out of County: \$25
Wadsworth Auditorium		No Hourly Rental Rate

**Daily Rental Fees:**

<b><i>Location:</i></b>	<b><i>Security Deposit:</i></b>	<b><i>Daily Rental Fee:</i></b>
Parks	\$100	\$50
Howard Warner Community Center, Howard Warner Gym and Wesley Street Gym	\$100	Non Profit In County: \$50 Non Profit Out of County: \$75 For Profit In County: \$75 For Profit Out of County: \$125
Wadsworth Auditorium	\$500	Non Profit In County: \$300 Non Profit Out of County: \$400 For Profit In County: \$500 For Profit Out of County: \$600 Cleaning Fee Required: \$150 AV Services: \$45/hr (4hr. min)

**Weekly Rental Fees:**

<b><i>Location:</i></b>	<b><i>Security Deposit:</i></b>	<b><i>Weekly Rental Fee:</i></b>
Parks	\$100	\$245
Howard Warner Community Center, Howard Warner Gym, Wesley Street Gym	\$100	Non Profit In County: \$245 Non Profit Out of County: \$370 For Profit In County: \$370 For Profit Out of County: \$615
Wadsworth Auditorium		No Weekly Rental Rate

**Monthly Rental Fees:**

<b><i>Location:</i></b>	<b><i>Security Deposit:</i></b>	<b><i>Monthly Rental Fee:</i></b>
Parks	\$100	\$750
Howard Warner Community Center, Howard Warner Gym and Wesley Street Gym	\$100	Non Profit In County: \$750 Non Profit Out of County: \$1125 For Profit In County: \$1125 For Profit Out of County: \$1875
Wadsworth Auditorium		No Monthly Rental Rate

*Note: Deposits are refundable unless damages occur or facilities are not cleaned appropriately after the event. In these cases, deposits could be forfeited and extra charges incurred by the person or business who scheduled the event.*

**II. SPECIAL EVENTS**

Non-City Sponsored Events in the Downtown District

- a. Security Fee ..... \$ 35.00 per hour per officer
- b. Sanitation/Clean-Up Fee.....\$150.00 / day
- c. Use of Police Vehicle..... \$50.00 per day per vehicle

**III. BUSINESS LICENSE**

See City of Newnan Code of Ordinances – Chapter 6

**IV. PUBLICATIONS AND DOCUMENTS**

- a. Development Regulations
  - 1. Zoning Ordinance (complete).....\$150.00
  - 2. Subdivision Regulations (complete).....\$10.00
  - 3. Landscape Ordinance (complete) .....\$10.00
  - 4. Comprehensive Plan (complete).....\$30.00
- b. Printed Maps
  - 1. Large .....\$15.00
  - 2. Small (11” x 17”, or smaller).....\$10.00
- c. City Code (complete).....\$150.00
- d. Accident Reports.....\$5.00
- e. Service Charge for Dissemination of Criminal History Records (each name) .....\$10.00
- f. Georgia Felony Conviction Report.....\$20.00 Per Inquiry
- g. Incident Report.....\$5.00
- h. Arrest Booking Copy .....\$5.00
- i. Copy of Citation.....\$5.00
- j. Video/DVD Copies .....\$50.00
- k. Aerial Photography, Per CD ..... \$50.00 per CD  
(Maximum of 3 photos per CD, Paper copies not available.)

*Open Records Request Fees are located under Section XIII.)*

**V. CEMETERY FEES**

- a. Burial Spaces
  - 1. Oak Hill Cemetery (Above ground or bronze monuments permitted)
    - City Resident .....\$ 550.00
    - County Resident .....\$ 750.00
    - Out of County Resident.....\$ 950.00
  - 2. Eastview Cemetery (Old Section, above ground or bronze monuments permitted)
    - City Resident .....\$ 500.00
    - County Resident .....\$ 600.00
    - Out of County Resident.....\$ 700.00
  - 3. Eastview Cemetery (New Section, bronze monuments only)
    - City Resident .....\$ 500.00
    - County Resident .....\$ 600.00
    - Out of County Resident.....\$ 700.00
- b. Grave Opening and Closing Fees
  - 1. Weekdays
    - Per Grave.....\$ 600.00
    - Cremation (For Urn).....\$ 250.00
    - Arrivals after 3:00 PM – additional fee.....\$100.00
  - 2. Holidays and Weekends
    - Per Grave.....\$ 700.00
    - Cremation (for Urn).....\$ 350.00
    - Arrivals after 3:00 PM – additional fee.....\$100.00
- c. Permit for Setting Monuments
  - 1. Footstones.....\$10.00
  - 2. Headstones.....\$10.00
  - 3. Mausoleums.....\$25.00
- d. Disinterment and Reinterment
  - 1. Disinterment and Reinterment.....\$1,300.00
  - 2. Disinterment Only .....\$800.00
  - 3. Arrivals after 3:00 PM – additional fee.....\$100.00

**VI. FINES**

- a. Parking
  - 1. 15 Minute Violation.....\$ 25.00
  - 2. 2-Hour Zone Parking .....\$25.00
  - 3. Double Parking .....\$30.00

- 4. Fire lane Violation .....\$100.00
- 5. Habitual Offense .....\$50.00
- 6. Handicapped Zone Violation .....\$100.00
- 7. Loading Zone Violation.....\$ 50.00
- 8. Prohibited Parking Zone Violation .....\$ 25.00
- 9. Within 15' of a Fire Hydrant .....\$100.00
- 10. Parking – Wrong Direction.....\$25.00
- 11. Impounded Vehicles (after 3-day notice) .....\$35.00/Day  
(plus any applicable towing./wrecker fees)

**VII. COPIES**

- a. Use of Large Format Copier .....\$4.00/Copy
- b. 8.5 x 11, 8.5 x 14, and 11 x 17 Copies.....\$0.25/Copy  
*(Open Records Request Fees are located under Section XIII.)*

**TREE REMOVAL**

Permits shall be obtained by any person/company engaged in the removal of trees for a fee. Tree removal performed under a Land Disturbance Permit will not be charged per the following schedule.

- c. Issuing permit for removal of trees on property zoned Commercial or Industrial  
.....\$15.00
  - 1. Cutting and/or trimming one to five trees.....\$10.00
  - 2. Cutting and/or logging one acre.....\$10.00
  - 3. Each additional acre up to 10 acres.....\$5.00/Acre
  - 4. Each additional acre between 11 and 50.....\$4.00/Acre
  - 5. Each additional acre over 50.....\$2.00/Acre
- d. Issuing Permit for removal of trees on residential property .....\$15.00

Homeowners who remove trees on their own property without the cost of a person or company engaged in removing trees for a fee shall not pay any fee until they remove more than five trees at a time.

- 1. Cutting of five or less trees .....\$0.00
- 2. Cutting of 6-10 trees .....\$10.00
- 3. Cutting more than 10 trees but less than 20.....\$20.00
- 4. Clear cutting or logging one acre (per acre) .....\$25.00
- 5. Each additional acre up to ten acres.....\$5.00/Acre
- 6. Each additional acre between 11 and 50.....\$4.00/Acre
- 7. Each additional acre over 50.....\$2.00/Acre

**VIII. FIRE MARSHALL INSPECTION AND REVIEW**

- a. Anhydrous ammonia permit for storage in bulk (more than 2,000 gallons aggregate capacity) for sale or distribution .....\$100.00  
(One-time fee)
- b. Annual license for manufacture of explosives other than fireworks .....\$100.00
- c. Annual license for manufacture, storage, or transport of fireworks .....\$100.00
- d. Carnival License .....\$100.00
- e. Certificate of Occupancy .....\$100.00
- f. Construction Plan Review
  - 1. Bulk Storage Construction.....\$100.00
  - 2. Building Const. less than 10,000 square feet.....\$100.00
  - 3. Building Const. over 10,000 square feet.....\$0.015/sq. ft.
- g. Fire Sprinkler Plan Review .....\$ 150.00
- h. Fire Alarm Plan Review.....\$150.00
- i. Liquefied Petroleum Gas Storage License
  - 1. 2,000 Gallons or Less .....\$100.00
  - 2. More than 2,000 Gallons.....\$500.00
- j. Building Construction Inspection
  - 1. 80 Percent, 100 Percent and Annual ..... No Charge
  - 2. Second Follow-up Inspection .....\$ 150.00
  - 3. Third and Each Subsequent Follow Ups.....\$ 220.00
- k. Purchase, Storage, Sale, Transport, or Use of Explosives other than Fireworks
  - 1. 500 Pounds or Less .....\$50.00
  - 2. More than 500 Pounds .....\$100.00
- l. New Self-Service Gasoline Station One-Time Fee .....\$100.00
- m. Dispense compressed natural gas (CNG) for vehicular fuel, one-time fee .....\$100.00
- n. Tent Inspection.....\$25.00
- o. Burning Permit.....\$ \$0.00



**X. BUILDING PERMITS, INSPECTIONS AND REVIEWS**

- a. Building Permits (Based on Job Valuation)
  - 1. \$1,000 and less, No Fee, unless inspection required, in which case a \$15.00 fee for each inspection shall be charged.
  - 2. \$1,001 to \$50,000, \$15.00 for the first \$1,000, plus \$5.00 for each additional thousand or fraction thereof, up to and including \$50,000.
  - 3. \$50,001 to \$100,000, \$260.00 for the first \$50,000, plus \$4.00 for each additional thousand or fraction thereof, up to and including \$100,000.
  - 4. \$100,001 to \$500,000, \$460.00 for the first \$100,000, plus \$3.00 for each additional thousand or fraction thereof, up to and including \$500,000.
  - 5. \$500,001 and up, \$1,660.00 for the first \$500,000, plus \$2.00 for each additional thousand or fraction thereof.
  
- b. Structure Moving Fees .....\$100.00
  
- c. Demolition Fee
  - 1. 0-100,000 cu. Ft. ....\$50.00
  - 2. Over 100,000 cu. Ft. .... \$.50/1,000 cu ft.
  
- d. Architectural Plan Review
  - 1. Residential..... \$75.00
  - 2. Non Residential/Multi-Family
    - 0 to 5,000 sq. ft. .... \$0.09 / sq. ft. +
    - the next 5,001 to 10,000 sq. ft. .... \$0.075 / sq. ft. +
    - all over 10,000 sq. ft. .... \$0.06 / sq. ft. (5,000 Maximum)
  
- e. Electrical
  - 1. Base Permit .....\$25.00
  - 2. Additional Fees
    - Minor Repairs .....\$10.00
    - Change in Service .....\$25.00
    - New Service .....\$50.00
    - Temporary Service.....\$10.00
    - Equipment Installation ..... \$10.00/each
  
- f. Plumbing
  - 1. Base Permit .....\$25.00
  - 2. Additional Fees
    - Minor Repairs .....\$10.00
    - New Restroom (each) .....\$10.00
    - New Kitchen/Break Room.....\$10.00

- g. Mechanical
  - 1. Base Permit .....\$25.00
  - 2. Additional fees
    - Minor Repairs .....\$10.00
    - New Equipment (60,000 BTU of less) ..... \$10.00/each
    - New Equipment (>60,000 BTU)..... \$50.00/each
  
- h. Gas
  - 1. Base Permit .....\$10.00
  
- i. Penalties
  - 1. If work for which a permit is required is started or preceded prior to obtaining said permit, the fee herein shall be doubled, but the payment of such double fee shall not relieve any persons from fully complying with the requirements of the code in the execution of work, nor from any other penalties prescribed herein.
  - 2. The fee to re-inspect any work not satisfying applicable requirements is \$50.00 per re-inspection visit, to be paid prior to the issuance of the Certificates of Occupancy.

**XI. DEVELOPMENT FEES**

- a. Site Development Plan Review
  - 1. Residential Subdivision .....\$5.00/Lot; \$400.00 Minimum
  - 2. Multi-Family/Condominium..... \$8.00/Unit; \$400.00 Minimum
  - 3. Office/Commercial ..... \$0.02/sq.ft.; \$400.00 Minimum
  - 4. Industrial ..... \$0.01/sq.ft.; \$400.00 Minimum
  - 5. Public Street Plans Only ..... \$0.25/Liner Foot; \$300 Minimum
  - 6. Grading Plans Only.....\$20.00/Acre; \$300 Minimum
  
- b. Subdivision Plats
  - 1. Preliminary Subdivision Plat .....\$2.00/lot \$100.00 Min
  - 2. Final Subdivision Plat (with street acceptance)..... \$100.00
  - 3. Minor Final Plat .....\$50.00
  
- c. Rezoning/Annexation Applications
  - 1. Single-Family Application.....\$500/Plus \$15.00 Per Acre
  - 2. Multi-Family Application .....\$500/Plus \$25.00 Per Acre
  - 3. Office/Institutional Application .....\$500/Plus \$15.00 Per Acre
  - 4. Commercial Application .....\$500/Plus \$25.00 Per Acre
  - 5. Industrial Application .....\$500/Plus \$15.00 Per Acre
  - 6. Annexation Application .....  
\$600/Plus fees per acre as determined by the requested zoning classification.
  - 7. Overlay Zoning Application .....\$350.00

- d. Site Preparation Permit
  - 1. Single-Family Lot Developed Subdivision.....\$50.00
  - 2. Subdivision, Commercial, Office, Institutional and Industrial Tracts (all acreage to be rounded up to next acre)
    - a) 0-5 acres, \$100.00 for 1<sup>st</sup> acre or fraction thereof; \$50.00 per acre for next 4 acres
    - b) 5-10 acres, \$100.00 for 1<sup>st</sup> acre of fraction thereof; \$50.00 per acre for next 4 acres; \$25.00 per acre for next 5 acres
    - c) 10-100 acres, \$100.00 for 1<sup>st</sup> acre; \$50.00 per acre for next 4 acres; \$25.00 per acre; \$15.00 per acre for next 90 acres
    - d) 110 + acres, \$100.00 for 1<sup>st</sup> acre; \$50.00 per acre for next 4 acres; \$25.00 per acre for next 5 acres; \$15.00 per acre for next 90 acres; \$5.00 per acre for all acreage over 100 acres
- e. NPDES General Permit for Construction Activity ....\$40.00 Per Acre Fee
  - as established by EPD Requirement, 391-3-6.11(4).
- f. Land Disturbing Activity Permit (based on Job Valuation)
  - 1. \$1,000 and Less, No Fee, unless inspection required, in which case a \$15.00 fee for each inspection shall be charged.
  - 2. \$1001 to \$50,000, \$15.00 for the first \$1,000 plus \$5.00 for each additional thousand or fraction thereof, to and including \$50,000.
  - 3. \$50,001 to \$100,000, \$260.00 for the first \$50,000 plus \$4.00 for each additional thousand or fraction thereof, to and including \$100,000.
  - 4. \$100,001 to \$500,000, \$460.00 for the first \$100,000 plus \$3.00 for each additional thousand or fraction thereof, to and including \$500,000
  - 5. \$500,001 and up, \$1,660.00 for the first \$500,000 plus \$2.00 for each additional thousand or fraction thereof.
- g. Miscellaneous Development Fees
  - 1. Variance Application .....\$250.00
  - 2. Special Exception Application.....\$250.00
  - 3. Administrative Appeals Application.....\$250.00
  - 4. Zoning Certification Letter (basic) .....\$25.00
  - 5. Zoning Certification Letter (in depth).....\$100.00
  - 6. Application for Sidewalk/Driveway Permit.....\$25.00
  - 7. Sidewalk Inspection or Re-Inspection .....\$25.00
  - 8. Certificate of Appropriateness .....\$150.00
  - 9. Parking Lots, including resurfacing/restriping .....\$50.00

**XII. FILMING IN NEWNAN**

- a. Filming – Permitted upon approval of application by City Manager or designee.

NOTE: *These fees are established within the City Ordinances Section 6.176 and are included in this Fee Schedule as a courtesy for information purposes only.*

Application Processing Fee	\$100 (non-refundable)
Base Permit Fee	\$100 per day
Street Closure Fee	\$500 per day, per street/city block
Intermittent Street Closure Fee	\$250 per day, per street/city block
Parking Fee*	\$20 per space, per day
Parks	\$250 per day
Cemeteries	\$250 per day
Wadsworth Auditorium	\$500 per day
Wesley Street Gymnasium	\$500 per day
Howard Warner Community Center	\$500 per day
Carnegie Library	\$1,000 per day

\*Pricing for parking includes on-street and off-street city owned parking lots

**XIII. OPEN RECORDS**

- a. Staff Time: *Charged only after the first 15 minutes and at the rate of the lowest paid employee capable of performing the work*
- b. Copies: *Up to 11"x17" size are assessed .10 per copy*
- c. Large Drawings: *Assessed at the cost to the City for having reproductions made*
- d. Additional Fees: *Depending on the location of items, other fees may be assessed*

NOTE: These fees are established within the Open Records Request Procedures and are included in this Fee Schedule as a courtesy for information purposes only. All Open Records Requests must be made through the City Clerk for adherence to the procedures within the governing state law.

**XIV. PARADES/RACES/WALKS AND RUNS**

- a. Any parade, walk or run that does not require an entrance fee to be paid by participants is exempt from paying the fees for police officer deployment – This includes the annual NHS Homecoming Parade and the MLK Parade.
- b. Road Races and Walks
  - 1. 5K – 15 Officers – 12 Volunteers – 2 Hours\* - \$ 654.30\*\*
  - 2. 10K – 22 Officers – 15 Volunteers – 3 Hours\* - \$1,439.46\*\*
  - 3. 15K – 22 Officers – 22 Volunteers – 4 Hours\* - \$1,919.28\*\*
  - 4. Walks – 5 Officers – 05 Volunteers – 2 Hours\* - \$ 218.10\*\*

c. Parades

1. 15 Officers – 9 Volunteers – 3 Hours\* - \$981.45\*\*

\*Officers needed for set up time/2 Officers/2 hours earlier than the start of the event for roping off areas, setting up barricades and traffic cones and removing them at the end of the event.

\*Hourly salary is based on an average of \$21.81 per hour

**XV. MISCELLANEOUS**

Alcoholic Beverage License Fees

1. License Application Fee .....\$100.00
2. Amended Application Fee (Transfers, Location Change, Licensee or License Representative Change).....\$100.00
3. Annual License Fees:  
Retail Consumption Dealer (distilled spirits, malt beverage & wine) .....\$2,500.00  
Microbrewery (Beer).....\$1,000.00  
Add Brewpub License (On-Premise Only) .....\$1,500.00  
Add Growler’s License (Off-Premise Only) .....\$1,500.00  
Retail Consumption Dealer (malt beverage & wine) .....\$500.00  
Retail Consumption (malt beverage only).....\$250.00  
Retail Consumption (wine only) .....\$250.00  
Retail Package Dealer (malt beverage and wine).....\$500.00  
Retail Package Dealer (malt beverage only) .....\$250.00  
Retail Package Dealer (wine only).....\$250.00  
Wholesale Dealer (distilled spirits, malt beverages & wine) \$300.00  
Wholesale Dealer (malt beverage and wine).....\$200.00  
Wholesale Dealer (distilled spirits only) .....\$100.00  
Wholesale Dealer (malt beverage only) .....\$100.00  
Special Events Location (permit only).....\$150.00  
Note: This permit does not allow the sale of alcohol.
4. Special Event Permit .....\$50.00/event

Note: These fees are established within the Alcohol Beverage Ordinance and are included in this Fee Schedule as a courtesy and for information purposes only.

- a. Lot Clearing/Grass Cutting by City Forces
  1. Administrative Fee (per lot cleaned).....\$25.00
  2. Grass Cutting ..... \$150.00/Hour
  3. Lot Clearing ..... \$150.00/Hour/piece of equipment used
- b. Redemption of Impounded Animal (charged per day) is determined by the Coweta County Animal Shelter. Please call for fees.

- c. Permit Application Fee - Adult Entertainment Establishment .....\$100.00
- d. Change in Location - Adult Entertainment Establishment .....\$50.00
- e. Administrative Variance Application Fee .....\$50.00
- f. Returned Check Fee .....\$30.00
- g. Fingerprinting (Police).....\$10.00
- h. Taxi Permit (per driver) .....\$ 35.00
- i. Canvasser/Solicitor
  - 1. Registration Fee (per person/per day).....\$ 35.00
  - 2. Application Fee.....\$25.00

**XVI. REFUNDS**

Request for refunds for fees paid in error or for which no work is ever performed or services rendered shall be made to the appropriate department head, who shall investigate the request and forward the request and recommendation the City Manager. If the refund requested is \$ 5,000.00 or less, the City Manager is authorized to grant or deny the request. If the refund requested is more than \$ 5,000.00, or if the City Manager has denied the request, the request for refund along with the department head’s and City Manager’s recommendation shall be forwarded to the City Council for consideration.

A **\$25.00** administrative fee shall be deducted from any request for refund approved by the City manager or the City Council.