



2019
**QUARTERLY
REPORT**

PREPARED BY

CITY OF NEWNAN

www.cityofnewnan.org
25 LaGrange Street
Newnan, GA 30264

**CITY OF NEWNAN
MAYOR, CITY COUNCIL AND
ADMINISTRATION**



L. Keith Brady
Mayor
☎ 770-253-2682 x206
✉ kbrady@cityofnewnan.org



George M. Alexander
Councilmember
District 001 - Post B
☎ 678-570-1070
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Ray DuBose
Councilmember
District 002 - Post B
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✉ rdubose@cityofnewnan.org



Paul Guillaume
Councilmember
District 001 - Post A
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✉ pguillaume@cityofnewnan.org



Cynthia Jenkins
Mayor Pro Tem
District 003 - Post B
☎ 678-953-7451
✉ cjenkins@cityofnewnan.org



Dustin Koritko
Councilmember
District 001 - Post B
☎ 404-480-0150
✉ dkoritko@cityofnewnan.org



Rhodes Shell
Councilmember
District 002 - Post A
☎ 678-480-8729
✉ rshell@cityofnewnan.org



Cleatus Phillips
City Manager
☎ 770-254-2358
✉ cphillips@cityofnewnan.org

Elected officials serve four year terms and elections are held every other year for alternating positions.

City of Newnan Government Structure

Since 1960, the City of Newnan has operated under the Council-manager form of government. The City Council sets policies and relies on the City Manager to implement police direction. The City Manager is appointed by City Council.

**2019
NEWNAN CITY COUNCIL
SCHEDULE AT-GLANCE**

April

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

May

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

June

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

July

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

August

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

September

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

October

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

November

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

December

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

City Council Meetings

Each year, City Council sets the Newnan City Council meeting schedule of dates for the year. Unless changed, the meetings are the second Tuesday of the month at 2:30 pm. and the fourth Tuesday of the month at 6:30 pm at the Richard A. Bolin Council Chambers at City Hall. An agenda is prepared the week prior to the City Council meeting and is made available on the City's website.

Council meetings are broadcasted live on NULink Channel 10.

REPORTS

PAGE

04

CITY FINANCE
REPORT

PAGE

08

CITY
PROJECT REPORT

PAGE

12

PUBLIC SAFETY
REPORT

PAGE

13

PERMIT
REPORT

PAGE

14

PLANNING &
ZONING REPORT

PAGE

15

HUMAN RESOURCES
REPORT

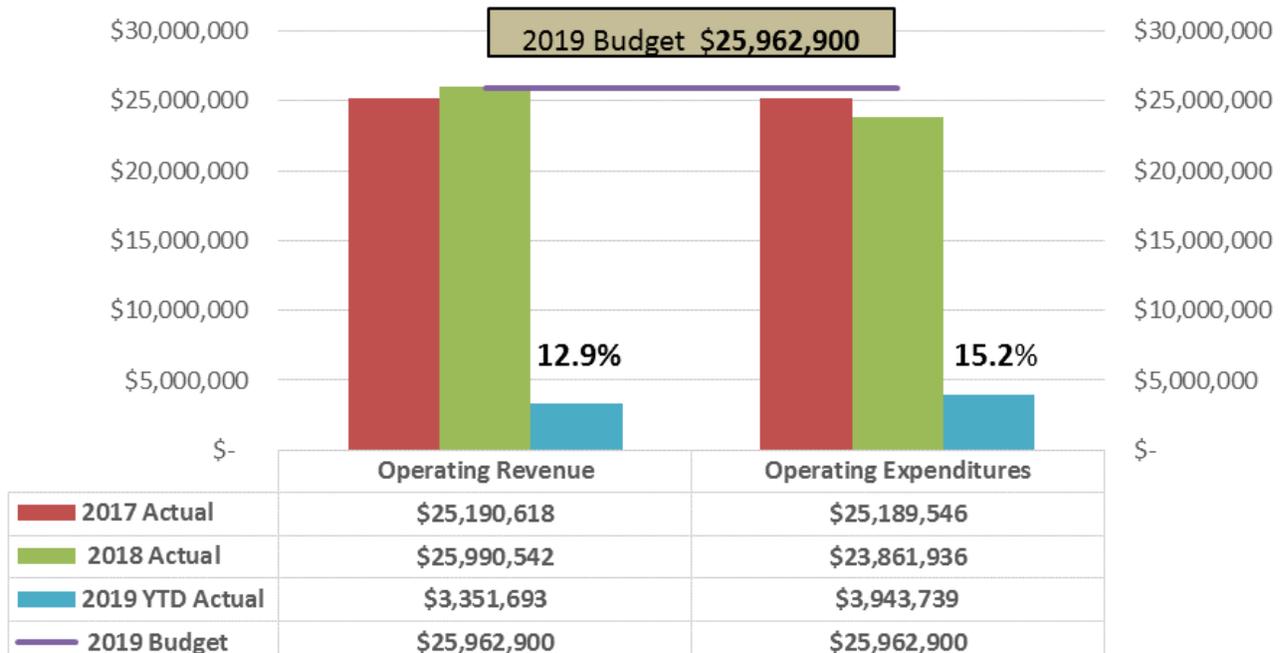
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16

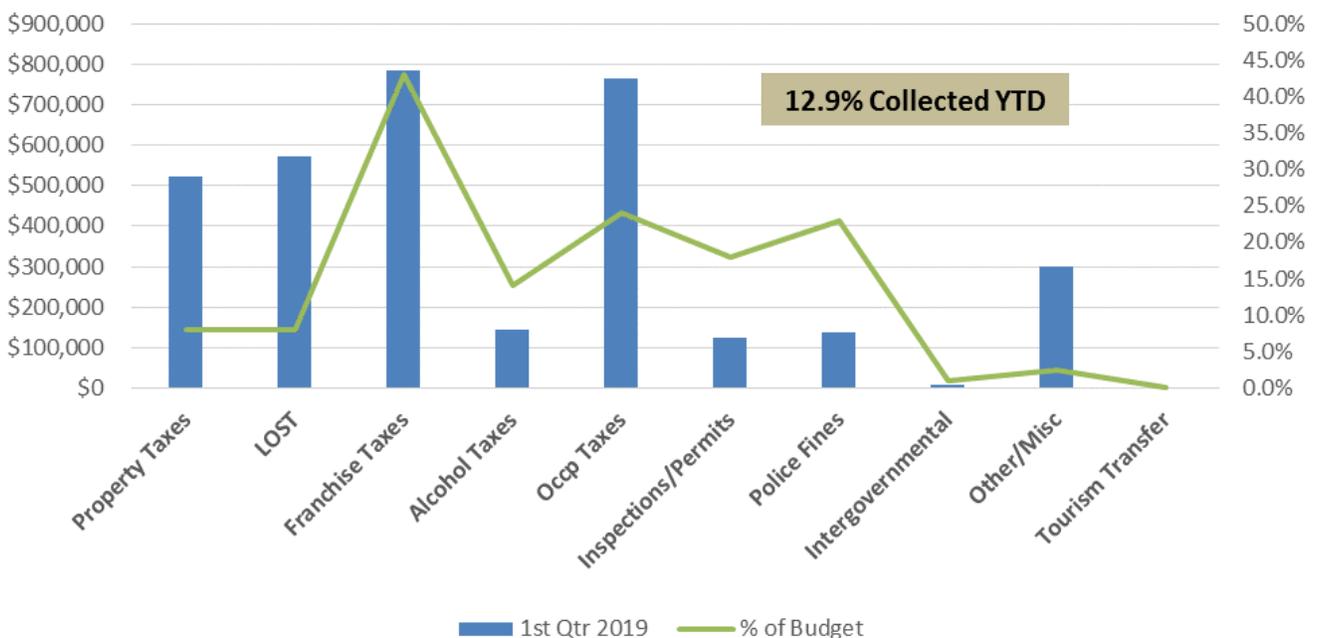
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REPORT

CITY FINANCE REPORT

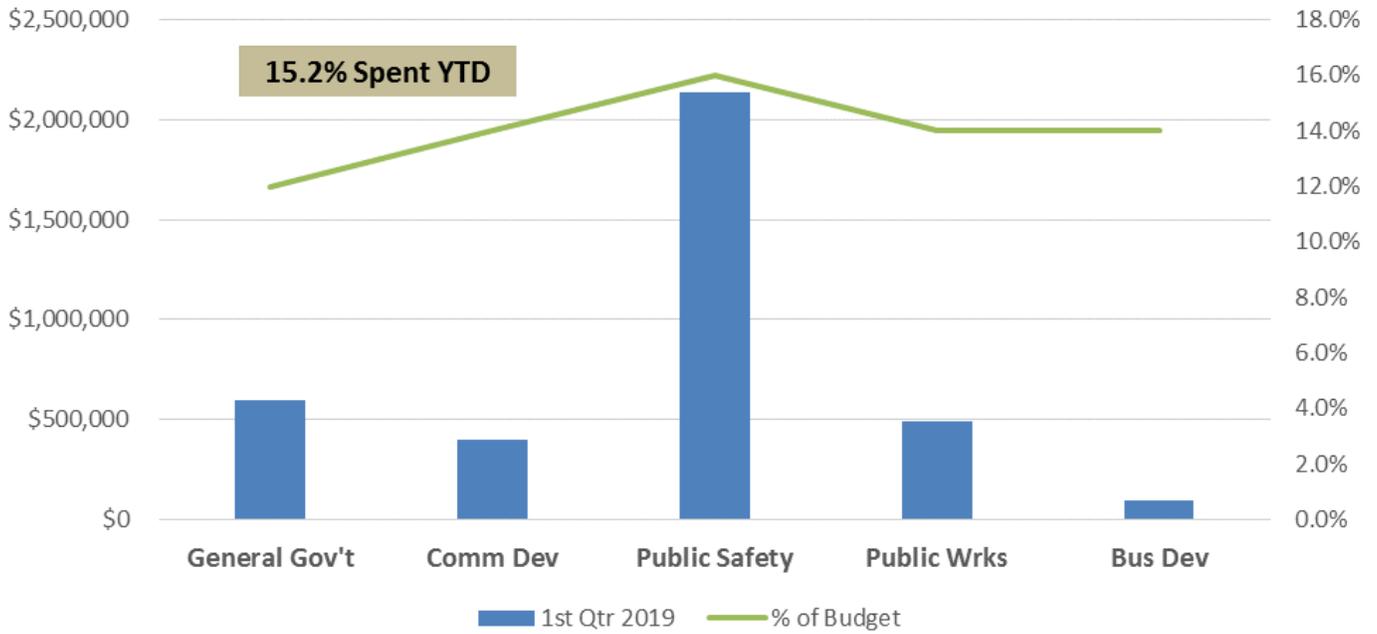
GENERAL FUND



GENERAL FUND MAJOR REVENUE RECEIPTS BY CLASSIFICATION



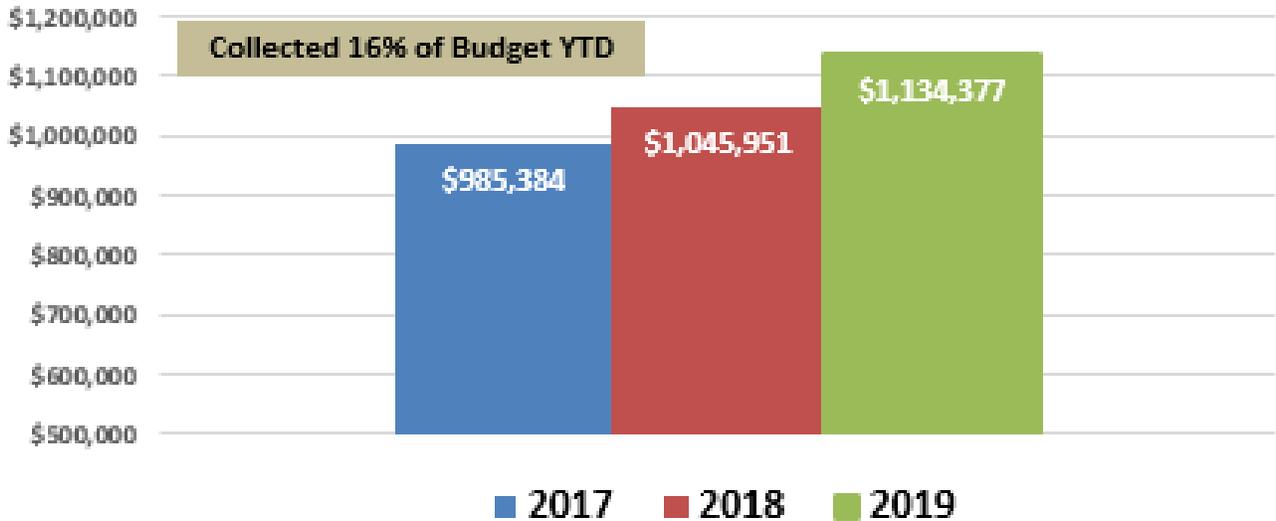
GENERAL FUND EXPENDITURES BY FUNCTION



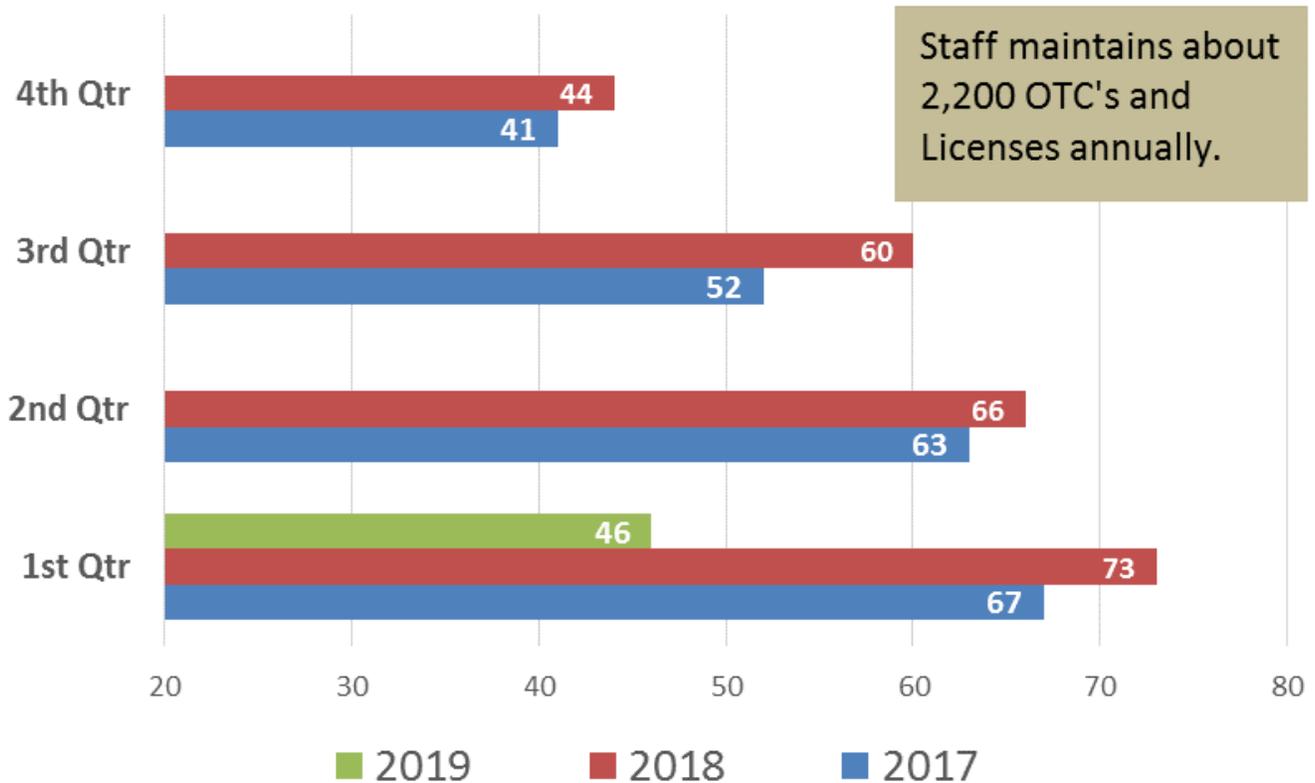
BUDGET PERFORMANCE REPORT FISCAL YEAR TO DATE 3/31/2019

| | Adopted Budget | YTD Transactions | %Used | Prior Year YTD |
|--|---------------------|---------------------|------------|--------------------|
| Fund 100 – General Fund | | | | |
| Department 12 – City Attorney Totals | \$89,300.00 | \$16,251.74 | 18% | \$15,143.39 |
| Department 21 – Information Technology Totals | \$554,387.00 | \$183,839.65 | 33% | \$255,789.34 |
| Department 20 – Human Resources Totals | \$355,690.00 | \$60,257.87 | 17% | \$49,632.39 |
| Department 23 – Facilities Totals | \$695,922.00 | \$161,850.23 | 29% | \$112,112.04 |
| GENERAL GOVERNMENT FUNCTION EXPENSE TOTALS | \$3,932,085 | \$872,635 | 23% | \$1,064,164 |
| Department 61 – Beautification Totals | \$1,584,245.00 | \$325,048.70 | 21% | \$275,232.43 |
| Department 71 – Building Inspection Totals | \$900,655.00 | \$190,115.28 | 21% | \$183,131.20 |
| Department 70 – Planning & Zoning Totals | \$441,477.00 | \$104,616.85 | 24% | \$105,322.65 |
| COMMUNITY DEVELOPMENT FUNCTION EXPENSE TOTALS | \$2,926,377 | \$619,781 | 21% | \$563,686 |
| Department 14 – Municipal Court Totals | \$325,163.00 | \$67,433.22 | 21% | \$54,746.29 |
| Department 40 – Police Totals | \$9,449,382.00 | \$1,995,167.22 | 23% | \$1,749,379.57 |
| Department 50 – Fire Totals | \$4,957,010.00 | \$1,065,148.81 | 22% | \$1,002,194.26 |
| PUBLIC SAFETY FUNCTION EXPENSE TOTALS | \$14,731,555 | \$3,127,749 | 22% | \$2,806,320 |
| Department 22 – City Engineer Totals | \$348,661.00 | \$63,837.02 | 20% | \$71,055.07 |
| Department 67 – Public Works Totals | \$293,602.00 | \$66,109.24 | 23% | \$59,333.40 |
| Department 60 – Streets Totals | \$1,859,649.00 | \$390,146.67 | 21% | \$351,537.35 |
| Department 68 – Garage Totals | \$428,536.00 | \$93,104.49 | 22% | \$98,689.02 |
| Department 69 – Cemetery Totals | \$620,233.00 | \$117,049.19 | 19% | \$110,767.63 |
| PUBLIC WORKS FUNCTION EXPENSE TOTALS | \$3,550,681 | \$730,247 | 21% | \$691,382 |
| Department 95 – Leisure Services Totals | \$329,056.00 | \$59,832.45 | 18% | \$0.00 |
| Department 90 – Library Totals | \$211,419.00 | \$46,561.42 | 22% | \$41,856.48 |
| Department 80 – Business Dev & Mainstreet Totals | \$183,803.00 | \$36,146.19 | 20% | \$39,153.39 |
| Department 82 – Keep Newnan Beautiful Totals | \$97,924.00 | \$21,460.09 | 22% | \$11,225.38 |
| BUSINESS DEVELOPMENT FUNCTION EXPENSE TOTALS | \$822,202 | \$164,000 | 20% | \$92,235 |
| GENERAL GOVERNMENT TOTAL EXPENSES – 1ST QTR 2019 | \$25,962,900 | \$5,514,412 | 22% | \$5,217,789 |
| Fund 540 – Sanitation Fund | | | | |
| Department 63 – Sanitation Refuse Totals | \$202,414.00 | \$40,045.57 | 20% | \$170,190.35 |
| Department 65 – Sanitation Brush & Bulk Totals | \$884,056 | \$135,097.99 | 37% | \$0.00 |
| SANITATION FUND TOTAL EXPENSES – 1ST QTR 2019 | \$1,086,470 | \$175,144 | 34% | \$170,190 |

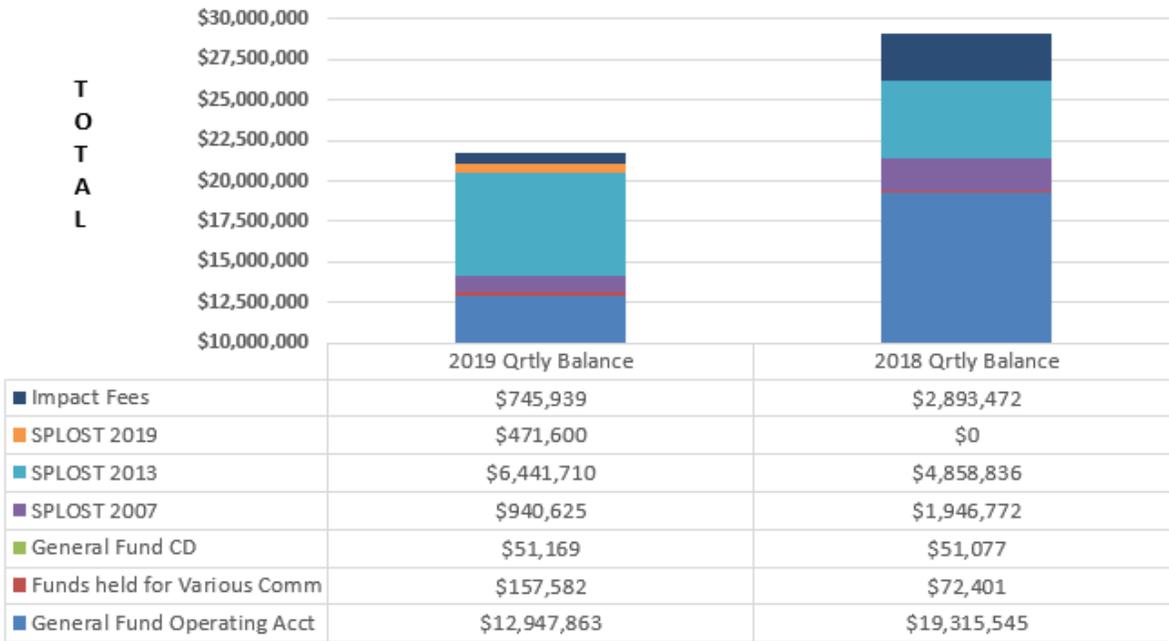
LOCAL OPTION SALES TAX - 1ST QUARTER



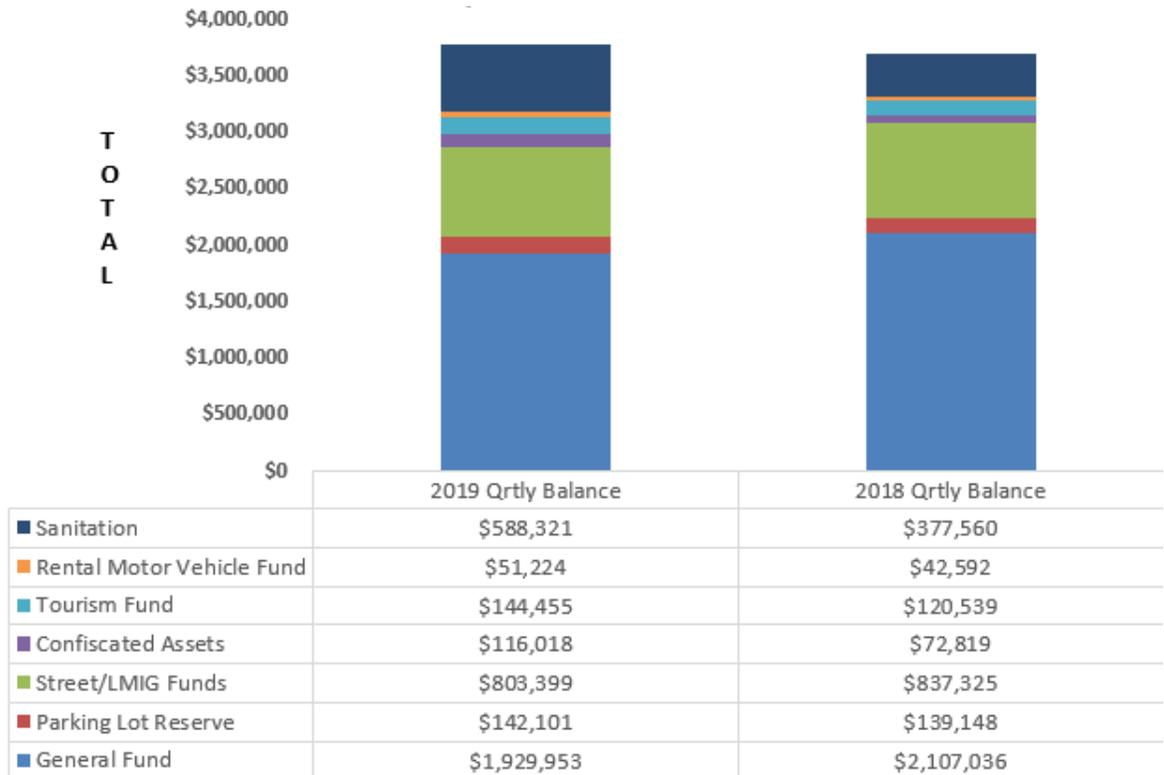
NEW BUSINESS APPLICATIONS PROCESSED



BANK ACCOUNT INVESTMENTS - 1ST QUARTER ACCOUNT BALANCES



STATE POOL INVESTMENTS - 1ST QUARTER ACCOUNT BALANCES



CITY PROJECT REPORT



Photo Courtesy of Goodwyn, Mills and Cawood

FIRE STATION NO. 4

Newnan Fire Department Station No. 4 located at 3 Commercial Park Drive is scheduled to be completed by the end of September 2019.

The project is being funded from SPLOST 2013 and impact fees.

The total budget for the project is \$3,525,000.00 which includes construction, design, FFE and land purchase.

The operation of the new facility will create twelve (12) firefighter positions.

A new fire truck is currently being manufactured for station No. 4, and is being funded by SPLOST 2013.

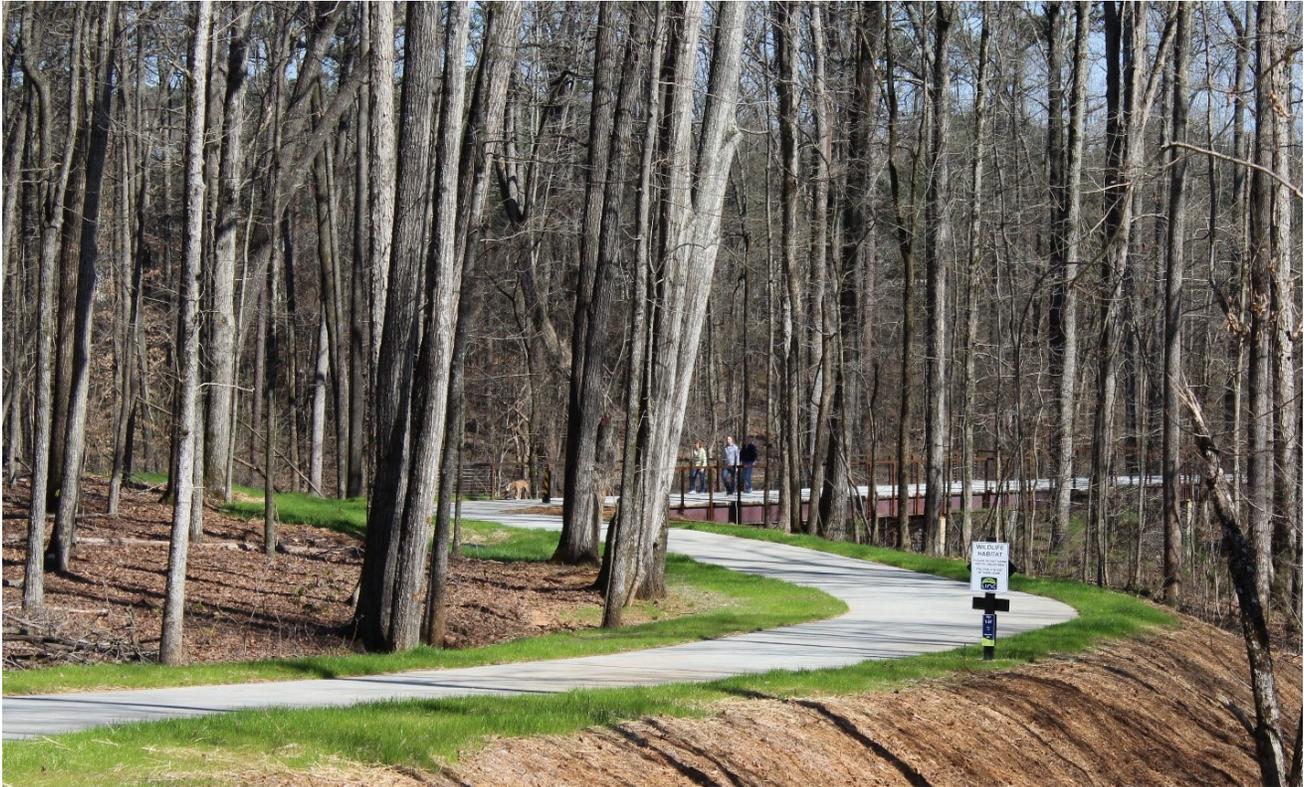


Photo Courtesy of City of Newnan / Ronda Helton

City of Newnan residents and visitors are already enjoying the benefits that the City's new LINC project has to offer.

The current phase of the project extends from Lower Fayetteville Road at Summergrove to Summerlin Blvd.

The city is currently in the design phase for Phase II. Phase II will pick up at Summerlin Blvd, crossing I-85 (120' bridge) and make its way around the Cancer Treatment Center over to McIntosh and eventually end at the Train Depot on East Broad Street.

The budget for Phase II is \$7,000,000 and is funded using the new SPLOST 2019.

Construction will most likely continue for approximately two years.



CITY
OF
NEWNAN
LINC



Photo Courtesy of City of Newnan / Ronda Helton

**MCINTOSH
PARKWAY**

The first section of the McIntosh Parkway is open to the public, although the project has seen quite a few challenges before becoming open to the public several months ago.

The project has seen several challenges, due to heavy amounts of rainfall since November 2018. These conditions have left contractors with wet conditions, as well as utility conflicts.

The project is scheduled to be completed around mid-summer, providing better weather conditions.

The current budget for the project is \$9,500,000.00 with SPLOST 2007 and SPLOST 2013 being the funding source.



Photo Courtesy of City of Newnan / Ronda Helton

**SPRAYBERRY
ROAD
PARK**

The Sprayberry Road Project is a park located on the corner of Sprayberry Road and Harpers Farm Drive.

The park will consist of two (2) off-leash dog sections; one (1) for large dogs and one (1) for small dogs.

The park will also offer public restrooms, parking, pavilions, a playground, and a round-a-bout to slow traffic.

The budget for this project is \$1,000,000.00 and is being funded using SPLOST 2013 and General Fund.

The park is scheduled to be open to the public late summer or early fall.

PUBLIC SAFETY REPORT



School Resource Officer Unit Update

As of last quarter, the Newnan Police Department's School Resource Officer Unit is fully staffed. The unit has officers assigned to the following schools/locations, with one supervisor over the entire unit:

- Atkinson Elementary
- Central Education Center (CEC)
- Elm Street Elementary
- Jefferson Parkway Elementary
- Newnan Crossing Elementary
- O.P. Evans Middle School
- Ruth Hill Elementary
- Welch Elementary
- Winston Dowdell Academy

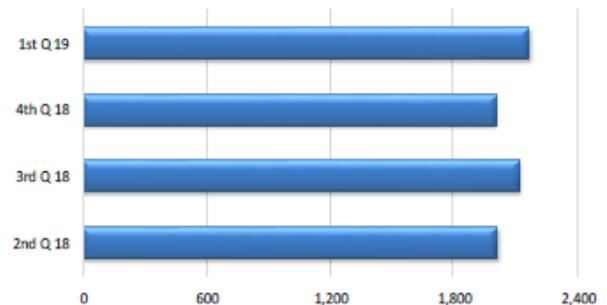
Department Activities for Q1

- Conducted interviews for vacant positions
- Hired one certified officer and five cadets
- Conducted field training officer training
- Interviewed for the vacant School Resource Officer position
- Hosted a ribbon cutting ceremony for the drop-off pill collection box outside of the Newnan Public Safety Complex
- Attended Equitable Sharing Training
- Conducted yearly SWAT tryouts
- Administered the Lieutenant Promotion Test for eligible Sergeants
- Attended the Tim Stouts and Associates' breakfast at Einstein Bagels for Law Enforcement Officials

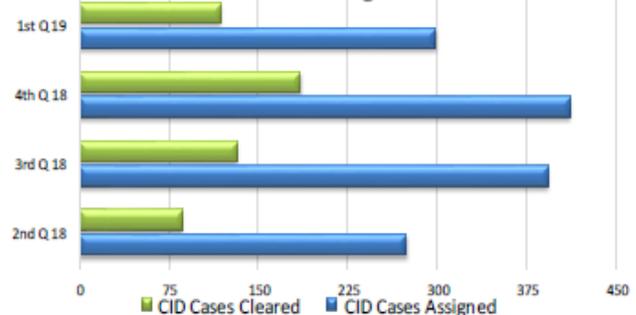
Uniform Patrol Calls for Service for Q1



Municipal Court Cases



Criminal Investigations



PERMIT REPORT

Building Permits for Q1 by the Numbers

Commercial

2019: 36

2018: 32

2017: 28

Single Family

2019: 84

2018: 80

2017: 91

Multi-Family

2019: 14

2018: 14

2017: 0

PLANNING & ZONING REPORT

2019 Site Development Plan Reviews

| Plan Submitted | Address | Date Submitted | Review in Process | Review Completed (Approved) |
|--------------------|-------------------------------------|----------------|-------------------|-----------------------------|
| Arden's Garden | 98 Temple Avenue | 1/23/2019 | | 3/18/2019 |
| Race Trac #1387 | 2901 Newnan Crossing Boulevard East | 2/6/2019 | In Process | |
| Summerlin Phase II | | 2/7/2019 | In Process | |

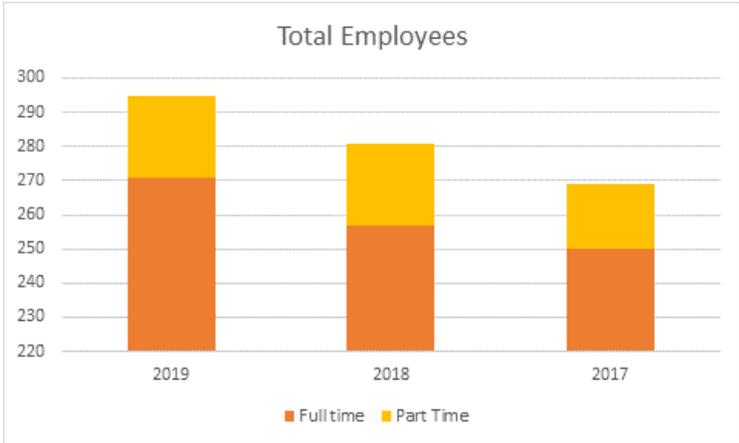
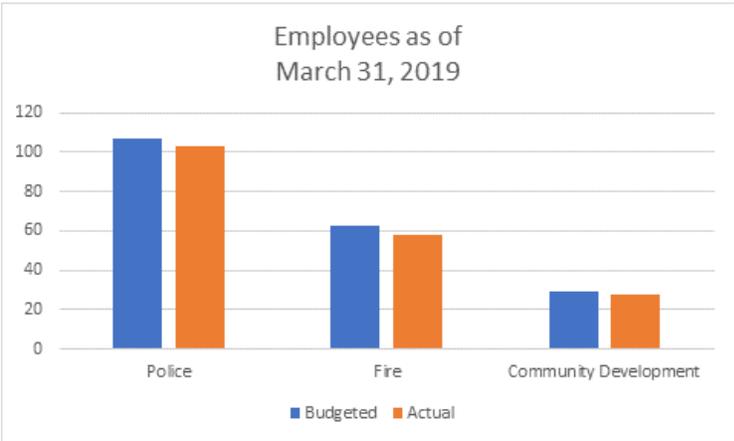
Board of Zoning Appeals 2019 Meeting Data

| Meeting | Appeal of Zoning Administrator's Decision | Special Exception | Variance |
|--------------|---|-------------------|----------|
| January | - | 2 | 1 |
| February | - | - | - |
| March | - | - | - |
| April | | | |
| May | | | |
| June | | | |
| July | | | |
| August | | | |
| September | | | |
| October | | | |
| November | | | |
| December | | | |
| TOTAL | 0 | 2 | 1 |

Planning Commission – 2019 Meeting Date

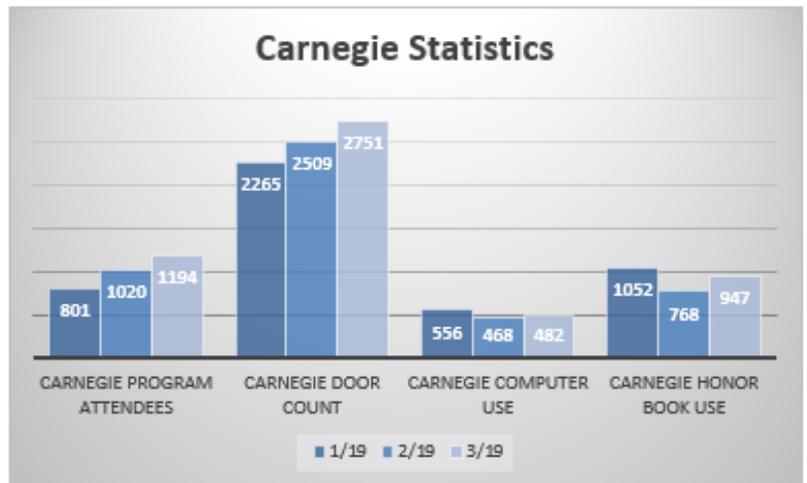
| Meeting Date | Certification of Appropriateness | Preliminary Plat/Concept Plans | Master Sign Plans | Special Exception | Variations | Rezoning | Annexation | Text Amendments/Zoning Regulations | Zoning Ordinance |
|--------------|----------------------------------|--------------------------------|-------------------|-------------------|------------|----------|------------|------------------------------------|------------------|
| January | 1 | - | - | - | - | - | - | - | - |
| February | - | 1 | - | - | - | - | - | - | - |
| March | 1 | | | | | 2 | 1 | | |
| April | | | | | | | | | |
| May | | | | | | | | | |
| June | | | | | | | | | |
| July | | | | | | | | | |
| August | | | | | | | | | |
| September | | | | | | | | | |
| October | | | | | | | | | |
| November | | | | | | | | | |
| December | | | | | | | | | |
| Total | 2 | 1 | 0 | 0 | 0 | 2 | 1 | 0 | 0 |

HUMAN RESOURCES REPORT



As of 2019, the City has instituted a policy aimed as an incentive to city staff to get serious about their health and wellness by completing a wellness exam (or physical).

QUARTERLY HIGHLIGHT: CARNEGIE LIBRARY



Carnegie by the Numbers - 1st Quarter

Carnegie Highlights

- Community Partnerships
 - Essential Matters Wellness - "Foundations of Health" and "Brain Health"
 - Oasis of Serenity Counseling and Consulting Services - "Personal Development Series"
 - Newnan Art Rez - "Press Start: Using Video Games as an Art Media" and "Puppet Workshop"
 - Counselors Dr. Boynton and Dr. Chambers - Health, Happiness Harmony Series
 - University of West Georgia - Book Reading with NYT Best Selling Author Theresa Brown
 - AARP - Driver Safety Program
 - Master Gardeners - "Healthy Home Lawn"
- Hosted three Newnan Carnegie Library Foundation events; Authors Hannah Palmer and Keith Dunnivant & Scottish Story Time for Scottish Heritage Celebration
- Staff-led programs: Photography for Business, Card Making, Social Media Marketing, Crafting Paper Flowers, LinkedIn 101 and Spring sessions of Story Time for schools and families
- Participated in Art Walk with art outside for families, 1st floor access with treats & 2nd floor art program
- Provided children's programs for mid-winter break

January 2019

Carnegie Meeting Room Use: **36**
 Carnegie Programs: **38**
 Carnegie Program Attendees: **801**
 Carnegie Door Count: **2,265**
 Carnegie Computer Use: **556**
 Carnegie Honor Book Use: **1,052**
 Carnegie Volunteers: **26**

February 2019

Carnegie Meeting Room Use: **43**
 Carnegie Programs: **38**
 Carnegie Program Attendees: **1,020**
 Carnegie Door Count: **2,509**
 Carnegie Computer Use: **468**
 Carnegie Honor Book Use: **768**
 Carnegie Volunteers: **32**

March 2019

Carnegie Meeting Room Use: **46**
 Carnegie Programs: **42**
 Carnegie Program Attendees: **1,194**
 Carnegie Door Count: **2,751**
 Carnegie Computer Use: **482**
 Carnegie Honor Book Use: **947**
 Carnegie Volunteers: **29**

City Contacts

City of Newnan
P.O. Box 1193
25 LaGrange Street
Newnan, Georgia 30264
Fax: 770.254.2353

City website: www.cityofnewnan.org



| Department | Physical Address | Phone |
|--------------------------|---------------------------|--------------|
| Carnegie Library | 1 LaGrange Street | 770-683-1347 |
| Cemetery | 70 Jefferson Street | 770-253-3744 |
| City Clerk | 25 LaGrange Street | 770-254-2358 |
| City Council | 25 LaGrange Street | 770-254-2358 |
| City Hall | 25 LaGrange Street | 770-253-2682 |
| City Manager's Office | 25 LaGrange Street | 770-253-2358 |
| Engineering | 25 LaGrange Street | 770-254-2354 |
| Finance | 25 LaGrange Street | 770-254-2351 |
| Fire Department | 23 Jefferson Street | 770-253-1851 |
| Human Resources | 25 LaGrange Street | 770-254-2358 |
| Keep Newnan Beautiful | 6 First Avenue | 678-673-5505 |
| Leisure Services | 25 Jefferson Street | 770-253-2682 |
| Main Street | 6 First Avenue | 770-253-8283 |
| Mayor's Office | 25 LaGrange Street | 770-254-2358 |
| Newnan Utilities | 70 Sewell Road | 770-263-5516 |
| Office of Communications | 25 LaGrange Street | 770-254-2358 |
| Planning & Zoning | 25 LaGrange Street | 770-254-2354 |
| Police | 1 Joseph Hannah Boulevard | 770-254-2355 |
| Program Manager | 25 LaGrange Street | 678-673-5479 |
| Public Works | 55 Boone Drive | 770-253-0327 |
| ROW Beautification | 57 Boone Drive | 770-251-3455 |
| Sanitation | 55 Boone Drive | 770-253-0327 |
| Streets & Garage | 55 Boone Drive | 770-253-1823 |