



2020

# QUARTERLY REPORT

Q2 2020

PREPARED BY

**CITY OF NEWNAN**

---

[www.cityofnewnan.org](http://www.cityofnewnan.org)  
25 LaGrange Street  
Newnan, GA 30264

**CITY OF NEWNAN  
MAYOR, CITY COUNCIL AND  
ADMINISTRATION**



**L. Keith Brady**  
**Mayor**  
☎ 770-253-2682 x206  
✉ kbrady@cityofnewnan.org



**George M. Alexander**  
**Mayor Pro Tem**  
District 003 - Post A  
☎ 678-570-1070  
✉ galexander@cityofnewnan.org



**Ray DuBose**  
**Councilmember**  
District 002 - Post B  
☎ 770-683-0002  
✉ rdubose@cityofnewnan.org



**Paul Guillaume**  
**Councilmember**  
District 001 - Post A  
☎ 770-557-9377  
✉ pguillaume@cityofnewnan.org



**Cynthia Jenkins**  
**Council Woman**  
District 003 - Post B  
☎ 678-953-7451  
✉ cjenkins@cityofnewnan.org



**Dustin Koritko**  
**Councilmember**  
District 001 - Post B  
☎ 404-480-0150  
✉ dkoritko@cityofnewnan.org



**Rhodes Shell**  
**Councilmember**  
District 002 - Post A  
☎ 678-480-8729  
✉ rshell@cityofnewnan.org



**Cleatus Phillips**  
**City Manager**  
☎ 770-254-2358  
✉ cphillips@cityofnewnan.org

Elected officials serve four year terms and elections are held every other year for alternating positions.

**City of Newnan Government Structure**

Since 1960, the City of Newnan has operated under the Council-manager form of government.

The City Council sets policies and relies on the City Manager to implement and enforce direction.

The City Manager is appointed by City Council. Newnan City Council consists of seven members total, including the Mayor. There are three districts with Posts A and B in each. Mayor Keith Brady sits over all the districts, which means the city at large.

**2020  
NEWNAN CITY COUNCIL  
SCHEDULE AT-GLANCE**

**January**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**February**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**March**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**April**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**May**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**June**

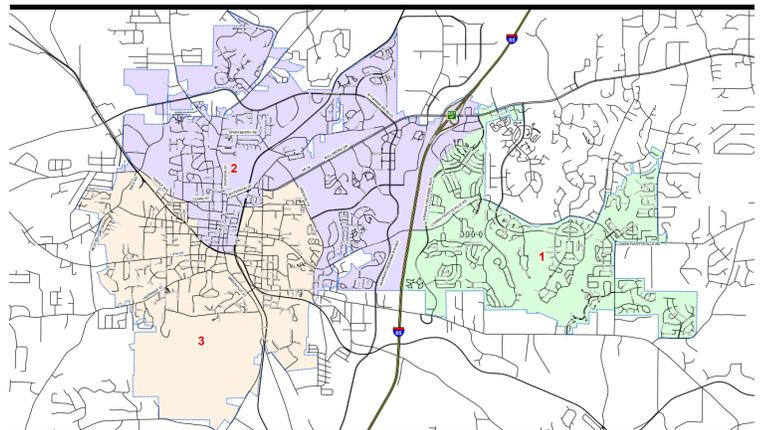
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**July**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**August**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						



Each year, City Council sets the Newnan City Council meeting schedule of dates for the year. Unless changed, the meetings are held on the second Tuesday of the month at 2:30 pm. and the fourth Tuesday of the month at 6:30 pm in the Richard A. Bolin Council Chambers at City Hall. An agenda is prepared the week prior to the City Council meeting and is made available on the City's website.

Council meetings are broadcasted live on NULink Channel 10 and through the city's Facebook page; and later archived on the city's YouTube page [here](#).

# REPORTS

PAGE  
04

CITY FINANCE  
REPORT

PAGE  
10

CITY  
PROJECT REPORT

PAGE  
15

PUBLIC SAFETY  
REPORT

PAGE  
17

PERMIT  
REPORT

PAGE  
18

PLANNING & ZONING  
REPORT

PAGE  
20

HUMAN RESOURCES  
REPORT

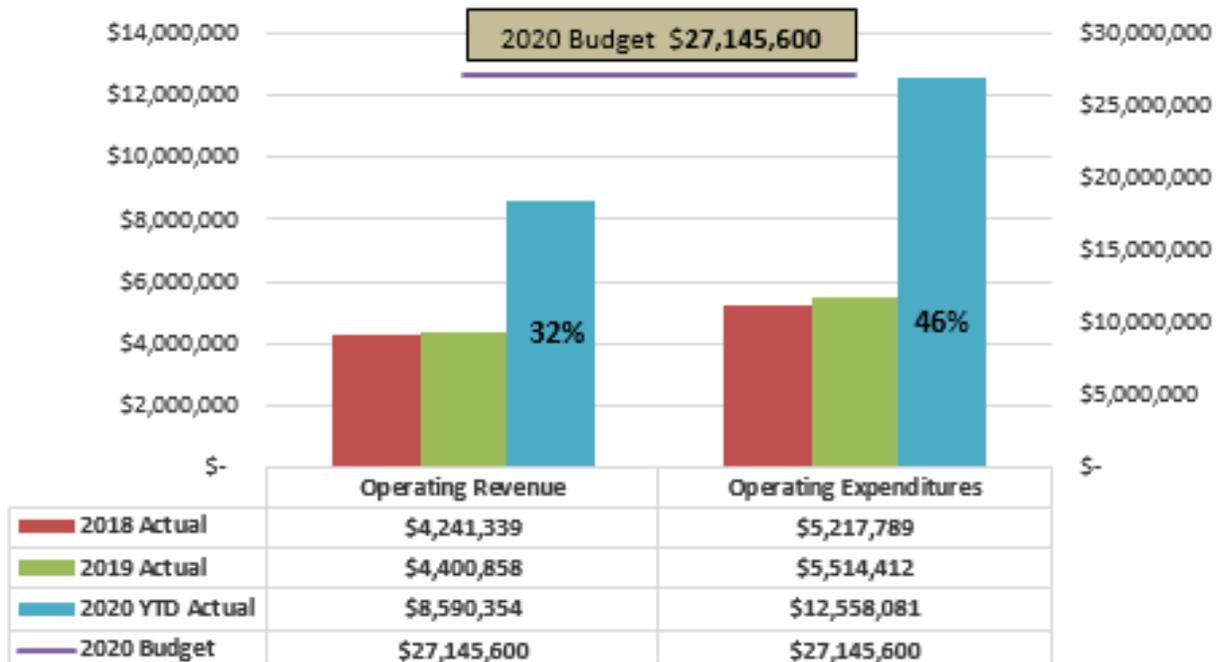
PAGE  
21

CARNEGIE LIBRARY  
REPORT

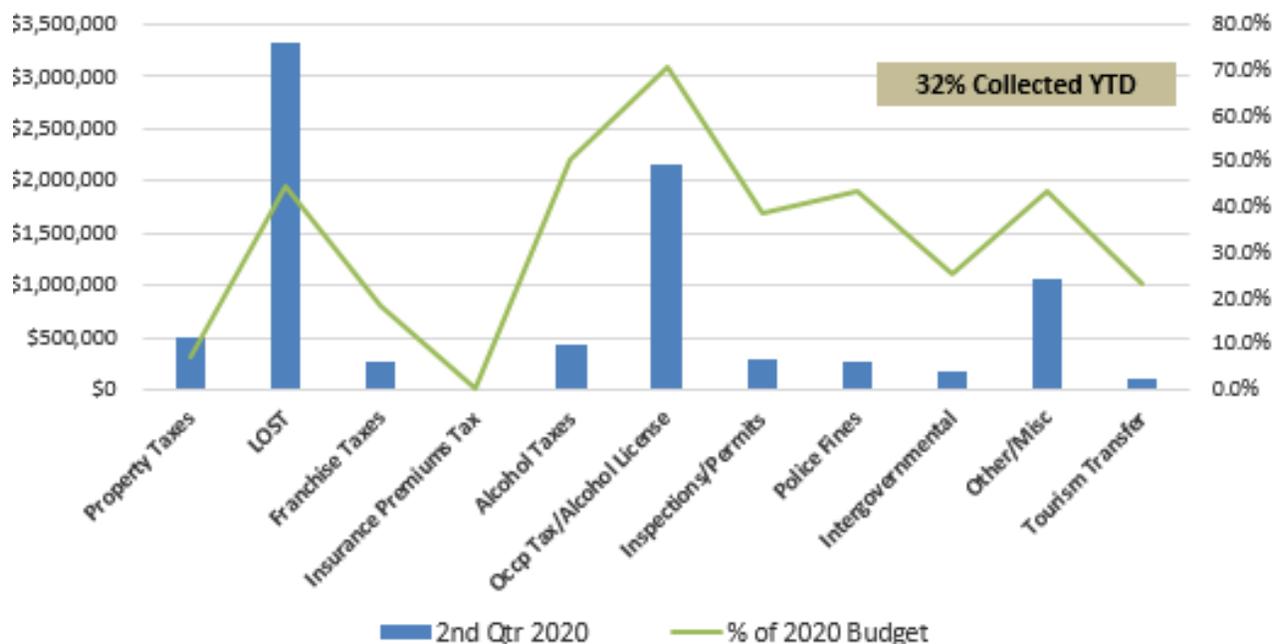
---

# CITY FINANCE REPORT

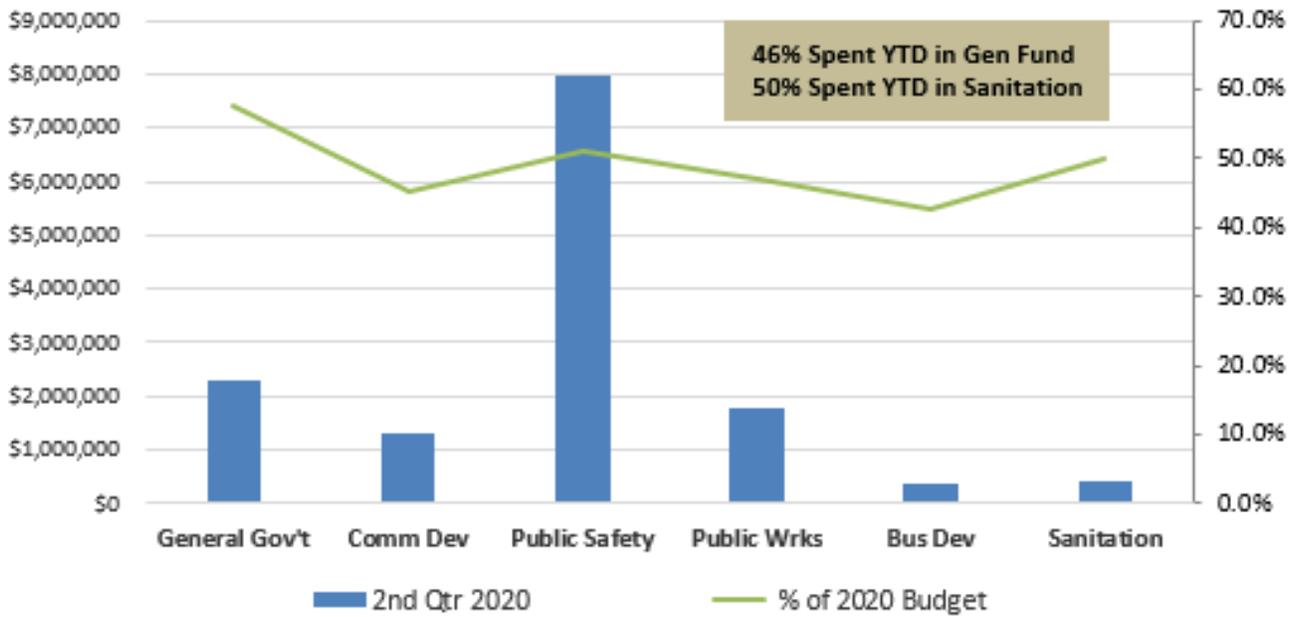
## GENERAL FUND ANNUAL OPERATING REVENUES & EXPENDITURES



## GENERAL FUND MAJOR REVENUE RECEIPTS BY CLASSIFICATION



### GENERAL FUND EXPENDITURES BY FUNCTION



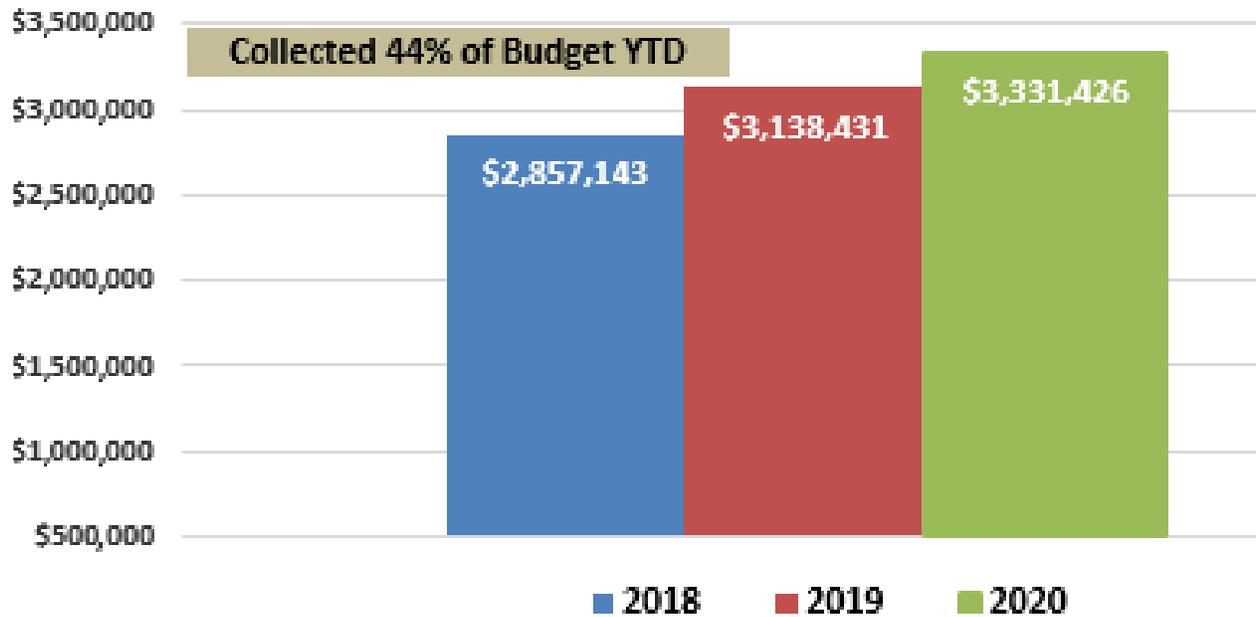
## BUDGET PERFORMANCE REPORT FISCAL YEAR TO DATE 6/30/20

(% USED INCLUDES ENCUMBERED AMOUNTS, WHICH ARE NOT SHOWN)

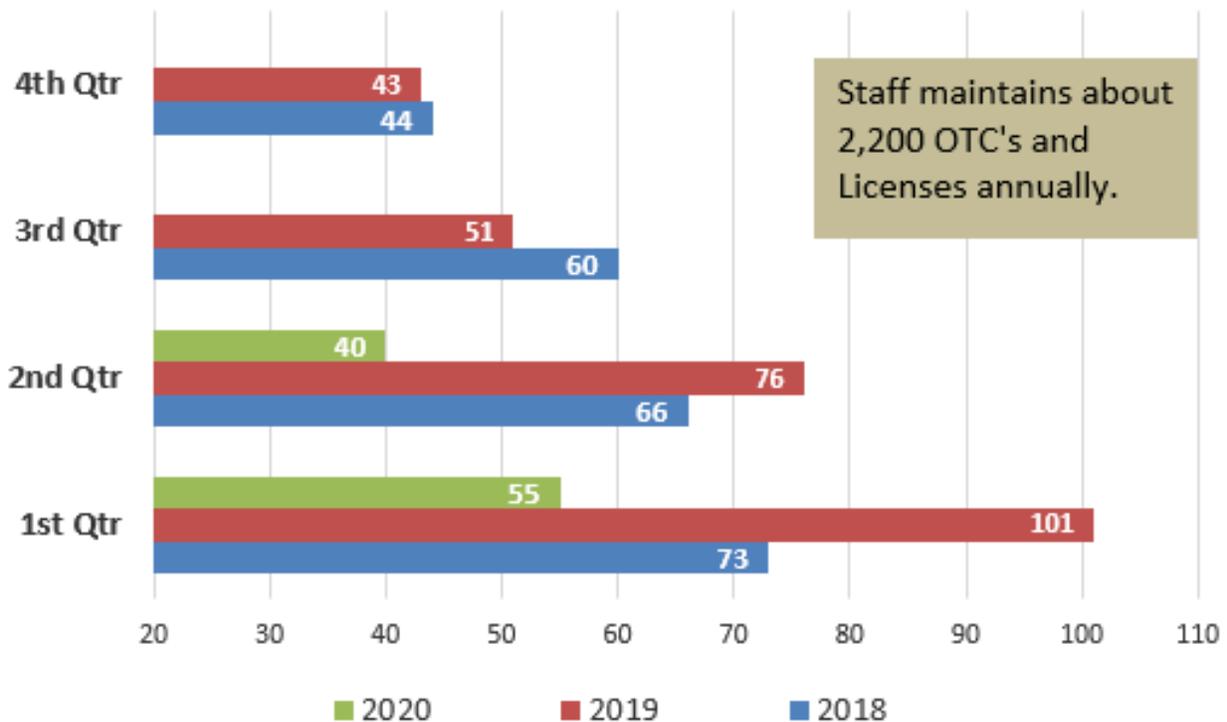
	Adopted Budget	YTD Transactions	% Used	Prior Year YTD
<b>Fund 100 – General Fund</b>				
Department 10 – City Council Totals	\$ 312,114.00	\$ 119,446.79	38%	\$ 134,568.81
Department 11 – City Manager Totals	\$ 1,180,192.00	531,886.95	45%	715,154.64
Department 13 – Finance Totals	665,459.00	295,821.19	44%	304,146.02
Department 12 – City Attorney Totals	89,300.00	41,083.22	46%	45,027.51
Department 21 – Information Technology Totals	560,892.00	194,076.89	35%	295,106.10
Department 20 – Human Resources Totals	373,836.00	159,870.49	43%	143,938.70
Department 23 – Facilities Totals	770,853.00	305,993.99	42%	334,695.81
<b>GENERAL GOVERNMENT FUNCTION EXPENSE TOTALS</b>	<b>\$ 3,952,646.00</b>	<b>\$ 1,648,179.52</b>	<b>42%</b>	<b>\$ 1,972,637.59</b>
Department 61 – Beautification Totals	\$ 1,598,314.00	\$ 690,591.24	43%	\$ 689,439.17
Department 71 – Building Inspection Totals	\$ 870,504.00	414,146.60	48%	398,133.51
Department 70 – Planning & Zoning Totals	\$ 471,747.00	225,379.98	48%	218,211.76
<b>COMMUNITY DEVELOPMENT FUNCTION EXPENSE TOTALS</b>	<b>\$ 2,940,565.00</b>	<b>\$ 1,330,117.82</b>	<b>45%</b>	<b>\$ 1,305,784.44</b>
Department 14 – Municipal Court Totals	\$ 339,586.00	\$ 122,312.92	36%	\$ 151,992.76
Department 40 – Police Totals	9,747,364.00	4,766,244.29	50%	4,448,177.99
Department 50 – Fire Totals	5,511,654.00	\$ 2,532,944.53	48%	2,344,102.96
<b>PUBLIC SAFETY FUNCTION EXPENSE TOTALS</b>	<b>\$ 15,598,604.00</b>	<b>\$15,598,604.00</b>	<b>49%</b>	<b>\$ 6,944,273.71</b>
Department 22 – City Engineer Totals	\$ 303,478.00	\$ 140,392.29	58%	\$ 146,209.90
Department 67 – Public Works Totals	310,304.00	145,421.86	47%	143,047.04
Department 60 – Streets Totals	2,107,837.00	946,376.28	45%	890,648.71
Department 68 – Garage Totals	478,048.00	215,565.20	45%	188,488.41
Department 69 – Cemetery Totals	614,344.00	352,017.44	57%	263,349.37
<b>PUBLIC WORKS FUNCTION EXPENSE TOTALS</b>	<b>\$ 3,814,011.00</b>	<b>\$ 1,799,773.07</b>	<b>48%</b>	<b>\$ 1,631,743.43</b>
Department 95 – Leisure Services Totals	\$ 317,836.00	\$ 133,406.46	42%	\$ 115,015.40
Department 90 – Library Totals	220,549.00	92,420.89	42%	100,766.74
Department 80 – Business Dev & Main Street Totals	190,059.00	83,515.50	44%	78,027.52
Department 82 – Keep Newnan Beautiful Totals	111,330.00	49,165.34	44%	44,230.12
<b>BUSINESS DEVELOPMENT FUNCTION EXPENSE TOTALS</b>	<b>\$ 839,774.00</b>	<b>\$ 358,508.19</b>	<b>43%</b>	<b>\$ 338,039.78</b>
<b>GENERAL GOVERNMENT FUNCTION EXPENSE TOTALS</b>	<b>\$ 27,145,600.00</b>	<b>\$12,558,080.94</b>	<b>47%</b>	<b>\$ 12,192,478.95</b>
<b>Fund 540 – Sanitation Fund</b>				
Department 63 – Sanitation Refuse Totals	\$ 209,541.00	\$ 83,788.46	40%	\$ 85,976.28
Department 65 – Sanitation Brush & Bulk Totals	\$ 669,174.00	\$ 354,498.25	53%	\$ 321,779.87
<b>SANITATION FUND TOTAL EXPENSES</b>	<b>\$ 878,715.00</b>	<b>\$ 438,286.71</b>	<b>50%</b>	<b>\$ 407,756.15</b>



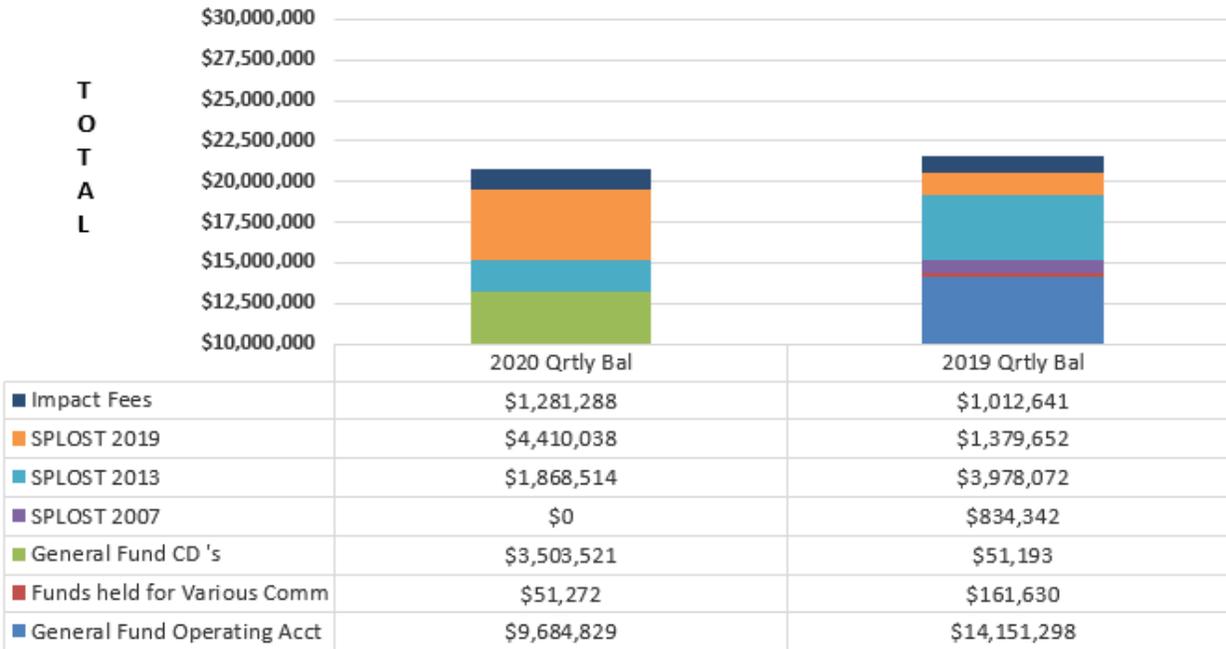
LOCAL OPTION SALES TAX-2ND QUARTER



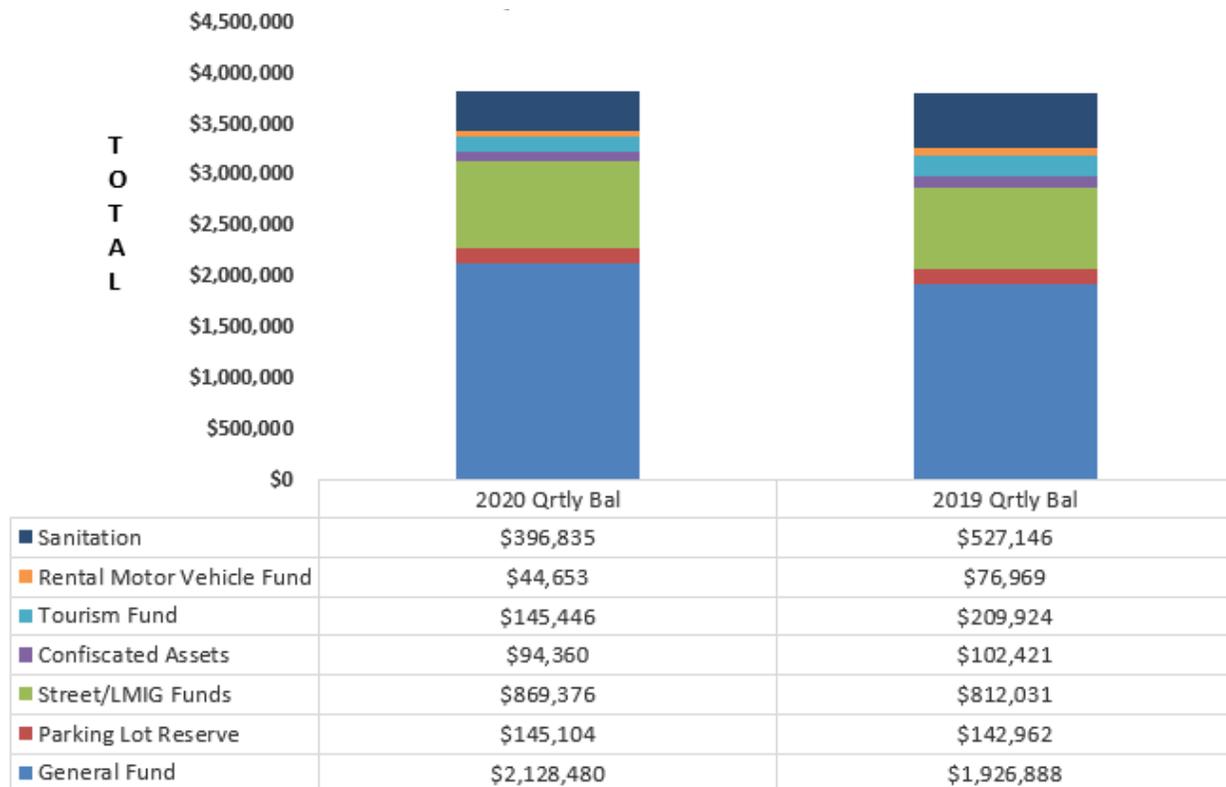
NEW BUSINESS APPLICATIONS PROCESSED



### BANK ACCOUNT INVESTMENTS - 2ND QUARTER ACCOUNT BALANCES



### STATE POOL INVESTMENTS - 2ND QUARTER ACCOUNT BALANCES



**GENERAL FUND INVESTMENT ACCOUNTS  
BNY MELLON, CUSTODIAN**

General Fund Investment Accounts - BNY Mellon, Custodian & CD's								
June 30, 2020								
Investment Description	Avg Life or Maturity	Yield	Market Value	Cost	Par Value	Estimated Income	% of Portfolio	
Hilltop - US Treasury	6/30/2020	1.983%	1,001,210	1,000,000	1,000,000	16,250	8.6%	
Hilltop - US Treasury	7/31/2020	1.969%	1,001,510	1,000,313	1,000,000	20,000	8.6%	
Multi-Bank Securities - FFCB	8/7/2020	1.600%	1,006,840	1,024,230	1,000,000	53,500	8.6%	
PNC - FFCB	9/23/2020	1.635%	1,004,250	1,001,550	1,000,000	18,000	8.6%	
Multi-Bank Securities - FNMA	10/30/2020	1.624%	1,008,930	1,010,920	1,000,000	28,750	8.6%	
Multi-Bank Securities - FHLMC	11/17/2020	1.532%	1,006,430	1,002,640	1,000,000	18,750	8.6%	
Piper Sandler - UST	12/31/2020	1.528%	1,011,410	1,008,630	1,000,000	25,000	8.7%	
Dreyfus Govt CM Inst			998,790	1,000,000	1,000,000	950	8.5%	
Dreyfus Govt Cash Mgmt		1.690%	151,268	151,268	130,464	124	1.3%	
Bank of OZK - CD	7/30/2020	2.100%	500,000	500,000	500,000		4.3%	
East West Bank - CD	11/15/2020	0.680%	3,000,000	3,000,000	3,000,000		25.7%	
			<b>\$ 11,690,638</b>	<b>\$ 11,699,551</b>	<b>\$ 11,630,464</b>	<b>\$ 181,324</b>	<b>100.0%</b>	

**NON-GENERAL FUND INVESTMENTS**  
CERTIFICATE OF DEPOSIT ACCOUNTS - JUNE 30, 2020

Non-General Fund Investments						
Certificate of Deposit Accounts - June 30, 2020						
Investment Broker	Date	Account #	Maturity	Amount	Interest Rate	Fund
East West Bank	7/3/2019	176446428	7/3/2020	550,000	2.320%	SPLOST 2019



# CITY PROJECT REPORT



Photo Courtesy of City of Newnan / Ronda Helton

Phase I extends from Lower Fayetteville Road at Summergrove to Summerlin Blvd.

The first section of Phase II, which we are calling Phase D, will pick up at Summerlin Blvd at the existing trail, cross I-85 (120' bridge) and go around the Cancer Treatment Centers of America (CTCA) over to Ashley Park.

The photo above reflects the construction behind CTCA. Construction is ongoing. The bridge over I-85 is scheduled to be set in September of 2020.

There are three other sections in the entire portion of Phase II; phases A through C. The budget for Phase II is \$10,000,000 and is funded using the new SPLOST 2019 Impact Fees.

Construction will most likely continue for approximately two years.

**CITY OF  
NEWNAN**  
**LINC**  
PHASE II  
DOWNTOWN  
CONNECTOR



Photo Courtesy of HGOR

# C.J. SMITH PARK

C.J. Smith Park is a current ballfield located at 92 Farmer Street and is soon to be renovated. New additions will include new restrooms, splash pad, pump track, skate park & bowl, and an adventure playground.

The schematic design phase has been completed, and the image above is the chosen design.

HGOR teamed up with New South Construction and is currently designing the construction documents.

The schedule is to begin construction later in 2020.

The project also includes a pedestrian connection to the adjacent Farmer Street Cemetery.

The budget for this park and renovations for Pickett Field is \$5.8M.

The funding source is SPLOST 2019.



Photo Courtesy of HGOR

**LYNCH  
PARK -  
PICKETT  
FIELD**

This project consists of the renovations of the existing ballfield at Lynch Park.

The existing restrooms will be renovated; there will be some stadium type seating, lighting upgrades as well as the installation of artificial turf.

The current budget number is \$1.2M, with SPLOST 2019 being the funding source.



Photo Courtesy of City of Newnan/Ronda Helton

**PICKLEBALL  
FACILITY**

The picture above is a schematic design of a pickleball facility to be located on Joseph Hannah Blvd, across from the Public Safety Complex.

The estimated budget is \$2M. However, the design firm is putting together cost estimates, which may change the budget number.

Full construction documents are in process. The schedule for constructing this facility will be determined based on available funding and budget.

# PUBLIC SAFETY REPORT

## Q2 2020 Snapshot

### Municipal Court

- Cases on Docket: **523**
- New Cases: **1305**



### CID Cases

- Assigned: **296**
- Cases Cleared: **153**

### Traffic

- Traffic Accidents: **354** (this includes accidents, accidents with injury, hit and run, and hit and run with injury)
- Traffic Speed
- Enforcement: **17** hours



### Other

Domestic Calls: **232**

Alarm Calls: **531**

Animal Warden Calls for Service: **517**

## Uniform Patrol Calls for Service - Q4 in Comparison



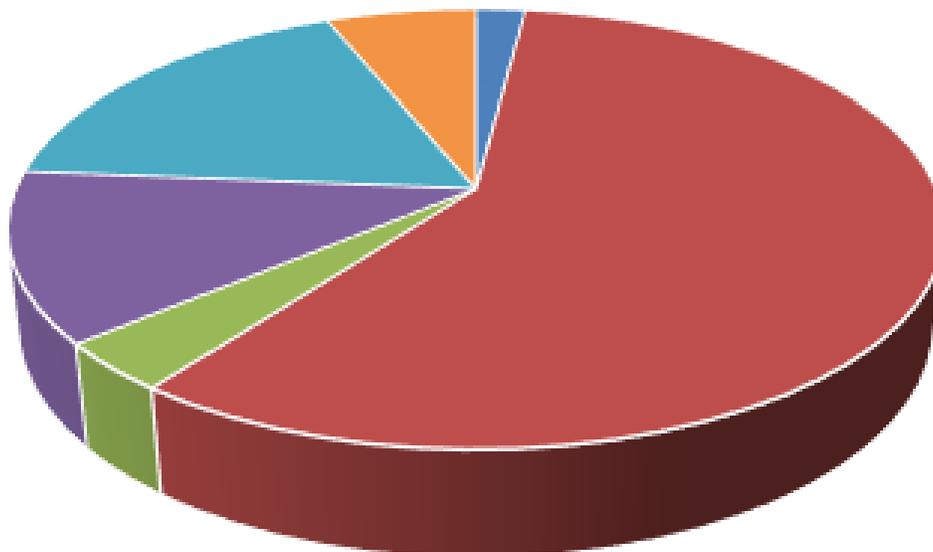
## Department Activities for Q2 2020

- Collaborated with local authorities to serve the citizens of Newnan effectively during the COVID-19 crisis.
- Patrolled the city during the protests to ensure the safety of the City of Newnan, and citizens
- Participated in the City of Newnan 4th of July video
- Three cadets graduated Mandate School with longer hours and shorter time frame due to the COVID-19 restrictions.
- Went to various locations of the city wishing citizens a "Happy Birthday" during the pandemic
- SROs helped in distributing meals in collaboration with the Coweta County Board of Education with meals for students
- Newnan S.W.A.T. team participated in 50 hours of SWAT Level 1 training with a 90% pass rate.

# PUBLIC SAFETY REPORT

## NEWNAN FIRE DEPARTMENT CALLS BY TYPE - Q2 2020 DATA

2nd quarter



- Fires
- Rescue/EMS
- Hazardous
- Service Call
- Cancelled
- False Alarm

Total Calls: **1,081**



# PERMIT REPORT

## Building Permits for Q2 by the Numbers

### Commercial

2020: 10

2019: 22

2018: 14

### Single Family

2020: 25

2019: 86

2018: 98

### Multi-Family

2020: 2

2019: 1

2018: 8

---

# PLANNING & ZONING REPORT

## 2020 Site Development Plan Reviews

Plan Submitted	Property Address	Date Submitted	Review in Process	Review Completed (Accepted)
Beta Granite Corp	85 Wall Street	10/30/2019		3/10/2020
NCP IV MOB Stockpile	10 Mercantile Drive	1/6/2020		1/15/2020
Halycon Residential Dev.	00 McIntosh Parkway	1/7/2020		4/29/2020
Ashley Park Phase 3 Retail	440 Newnan Crossing Bypass	1/9/2020		
Wal-Mart Health Store #0494	1025 Bullsboro Drive	1/29/2020		3/9/2020
Newnan Professional Center IV	10 Mercantile Drive	2/10/2020		2/21/2020
250 Bullsboro	250 Bullsboro Drive	2/12/2020		5/12/2020
SouthTowne Truck Repair Shop	6 Celebrate Life Pkwy	2/14/2020		5/7/2020
Waffle House	112 Bullsboro Drive	2/19/2020		PROJECT TERMINATED
TESLA Charging Station (Parking Lot)	555 Bullsboro Drive	2/19/2020		6/15/2020
Market Square at Summergrove Lots 11 &12	21 Market Square Way	3/4/2020	In Process	
East Broad Estates (2020)	0 East Broad Court	3/6/2020		5/11/2020
McDonald's Side by Side Drive Thru (Parking Lot)	58 Bullsboro Drive	3/9/2020		4/2/2020
McIntosh Commons	0 McIntosh Parkway	3/20/2020		
Rich's Car Wash	1600 Newnan Crossing Blvd E	4/13/2020		6/8/2020
Sprayberry Estates	15 Sprayberry Road	4/24/2020	In Process	
The Cottages at Brown Ridge	90 Brown Ridge Drive	6/2/2020	In Process	
The Retreat at Brown Ridge	90 Brown Ridge Drive	6/2/2020	In Process	
Newnan Pickle Ball Complex	4 Joseph Hannah Blvd	6/5/2020	In Process	
Freddy's	1456 Newnan Crossing Blvd	6/16/2020	In Process	
Bridgewalk Subdivision	0 N Highway 29	6/17/2020	In Process	
Vanderbilt Pkwy Pedestrian Path	0 Vanderbilt Parkway	6/17/2020	In Process	

# PLANNING & ZONING REPORT

## Board of Zoning Appeals - Q2 2020 Meeting Data

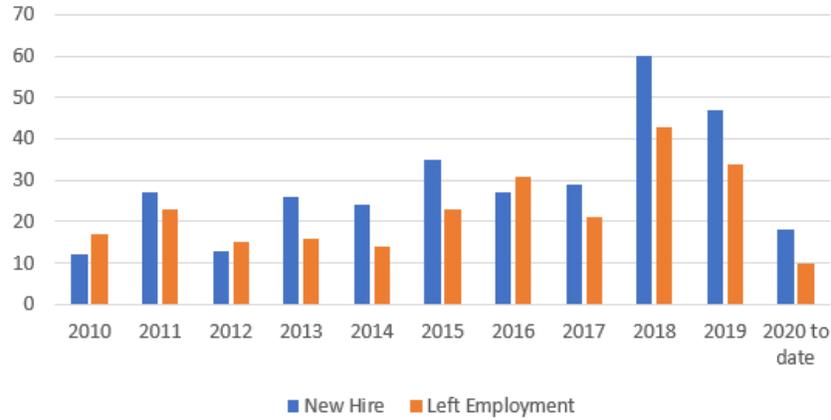
Meeting	Appeal of Zoning Administrator's Decision	Special Exception	Variance
January 7, 2020		1	
February 4, 2020	-	-	-
March 3, 2020	-	-	-
April 7, 2020	-	-	-
April 21, 2020 (Called)	-	2	3
May 5, 2020	-	-	-
June 2, 2020	-	1	3
July 7, 2020			
August 4, 2020			
September 1, 2020			
October 6, 2020			
November 3, 2020			
December 1, 2020			
<b>TOTAL</b>	<b>0</b>	<b>4</b>	<b>6</b>

## Planning Commission - Q2 2020 Meeting Data

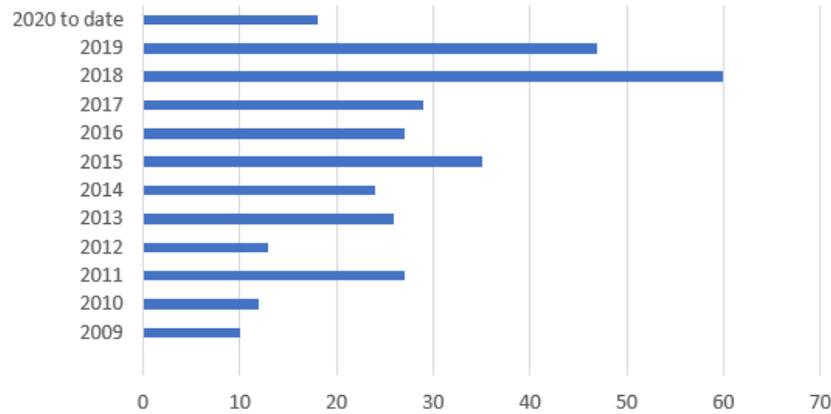
Meeting Date	Certificate of Appropriateness	Preliminary Plat/Concept Plans	Master Sign Plans	Special Exception	Variations	Rezoning	Annexation	Text Amendments/Zoning Regulations	Other
January 14, 2020	1	-	-	-	-	1	-	1	-
February 11, 2020	-	1	-	-	-	-	-	-	1
March 10, 2020	1	1	-	1	-	1	-	1	-
April 14, 2020	-	-	-	-	-	-	-	-	-
May 12, 2020 (Rescheduled)	-	-	-	-	-	-	-	-	-
May 19, 2020	1	-	-	-	-	-	-	-	-
June 16, 2020	-	-	1	-	1	-	-	-	1
July 14, 2020									
August 11, 2020									
September 8, 2020									
October 13, 2020									
November 10, 2020									
December 15, 2020									
<b>TOTAL</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>2</b>

# HUMAN RESOURCES REPORT

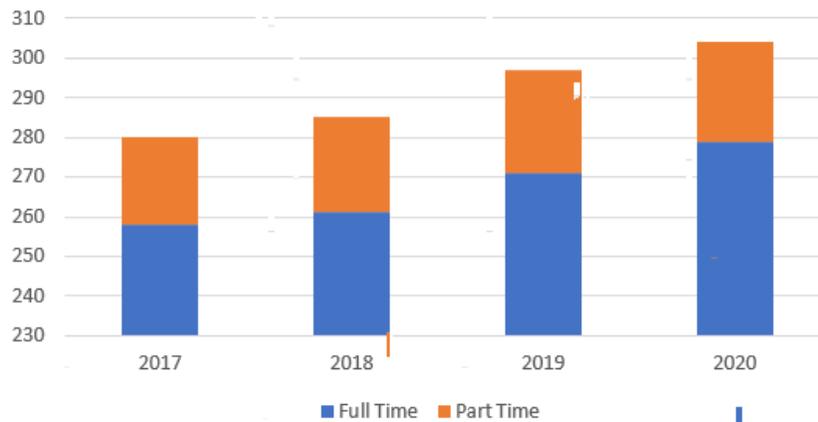
Turnover



New Hires by Year



Total Employees



# QUARTERLY HIGHLIGHT: CARNEGIE LIBRARY



## Carnegie Highlights

Reopened the building with limited services and hours on May 14, 2020 after being closed since March 13, 2020. Patrons were able to check out books, use computers and print. Opened the Children's room, restrooms and resumed regular hours, copies, faxes, City Store, and notary services on June 15, 2020.

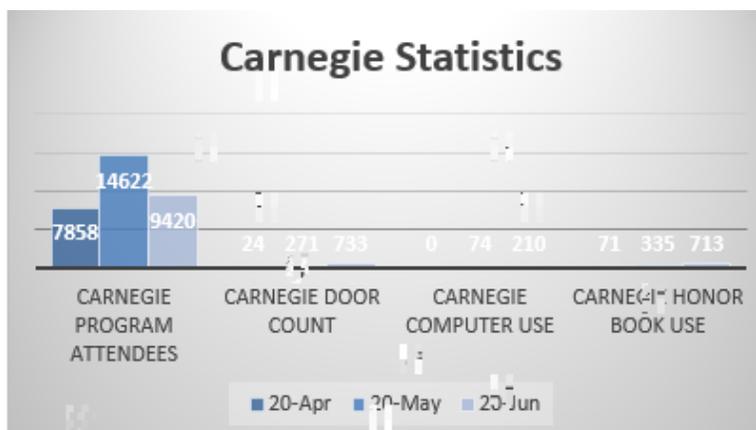
All programs have been offered virtually this quarter.

Some of the staff led programs offered included:

- Carnegie Chats Monthly Book Club
- Carnegie Cooks-Taco Tuesday, Whipped Coffee, BBQ Chicken, Cornbread, S'mores, Water Pie, Raspberry Cordial
- Books Reviews of books in all genres
- Family Crafts - Straw weaving, Chalk Paint, Knot Tying
- Preschool Crafts - Hand Knitting, TP Roll Bug, Clay Bookworm Bookmark, Ocean Creature, Panda Bookmark
- Storytime - Preschool, Chapter Books, Adult
- Social Media, Technology & Science - Photography Tips, Goodreads 101, Social Media Marketing, Canva 101, Intro to Circuit, Night Time Science, Goodreads 101, Intro to Google Drive
- Adult Crafts - Bath Bombs, Painted Storage Containers, Bleach Tie Dye, Concrete Candle Holders, 3D Letters, Cherry Blossoms
- STEAM Crafts - Popsicle Stick Airplane, Balloon Lego Car
- Young Adult Crafts - Tassel Earrings, Duct Tape Crafts, Candy Dish
- Virtual Shows - Arts, Crafts, Cooking, Photography and Garden

We also offered two virtual Exercise is Medicine programs and one yoga program from outside providers.

All of our summer children's providers transitioned to online and included a puppet maker, magician, juggler and ventriloquist.



## Carnegie by the Numbers - Q2 2020

### April 2020

Carnegie Meeting Room Use: 0  
Carnegie Programs: 45  
Carnegie Program Attendees: 7,858  
Carnegie Door Count: 24  
Carnegie Computer Use: 0  
Carnegie Honor Book Use: 71  
Carnegie Volunteers: 0

### May 2020

Carnegie Meeting Room Use: 0  
Carnegie Programs: 64  
Carnegie Program Attendees: 14,622  
Carnegie Door Count: 271  
Carnegie Computer Use: 74  
Carnegie Honor Book Use: 335  
Carnegie Volunteers: 20

### June 2020

Carnegie Meeting Room Use: 0  
Carnegie Programs: 59  
Carnegie Program Attendees: 9,420  
Carnegie Door Count: 733  
Carnegie Computer Use: 210  
Carnegie Honor Book Use: 713  
Carnegie Volunteers: 0

# City Contacts

City of Newnan  
P.O. Box 1193  
25 LaGrange Street  
Newnan, Georgia 30264  
770.253.2682 | 770.254.2353  
[www.cityofnewnan.org](http://www.cityofnewnan.org)



<b>Department</b>	<b>Physical Address</b>	<b>Phone</b>
Carnegie Library	1 LaGrange Street	770-683-1347
Cemetery	70 Jefferson Street	770-253-3744
City Clerk	25 LaGrange Street	770-254-2358
City Council	25 LaGrange Street	770-254-2358
City Hall	25 LaGrange Street	770-253-2682
City Manager's Office	25 LaGrange Street	770-253-2358
Engineering	25 LaGrange Street	770-254-2354
Finance	25 LaGrange Street	770-254-2351
Fire Department	23 Jefferson Street	770-253-1851
Human Resources	25 LaGrange Street	770-254-2358
Keep Newnan Beautiful	6 First Avenue	678-673-5505
Leisure Services	25 Jefferson Street	770-253-2682
Main Street	6 First Avenue	770-253-8283
Mayor's Office	25 LaGrange Street	770-254-2358
Newnan Utilities	70 Sewell Road	770-263-5516
Office of Communications	25 LaGrange Street	770-254-2358
Planning & Zoning	25 LaGrange Street	770-254-2354
Police	1 Joseph Hannah Boulevard	770-254-2355
Program Manager	25 LaGrange Street	678-673-5479
Public Works	55 Boone Drive	770-253-0327
ROW Beautification	57 Boone Drive	770-251-3455
Sanitation	55 Boone Drive	770-253-0327
Streets & Garage	55 Boone Drive	770-253-1823